

SECTION 1: GENERAL INFORMATION

RFB Title: As-Needed Fire Hydrants, Gate Valves, and Sewer Pipes

Issue Date: 12/8/2025

Due Date/Time: 12/22/2025 on or before 11:30am

Contact Person: Sara Klay

Title: Project Coordinator

Email: sklay@findlayohio.gov

Phone: 419.424.7121

SECTION 2: INTRODUCTION AND PURPOSE

This Request for Bid (RFB) is by the City of Findlay, ("the City") serving as the Lead Procurement Agency (LPA), for the Ohio Mayors Alliance Cooperative (OMA))(See Appendix I -OMA Member List) . The Ohio Mayors Alliance Cooperative is a purchasing alliance and member benefit program of the Ohio Mayors Alliance. This shared purchasing program allows Ohio cities and other public agencies to buy goods and services through competitively bid, legally compliant cooperative contracts led by OMA members. The resulting contract will be a joint purchase master agreement for the as-needed supply of fire hydrants, gate valves, and sewer pipes established under a cooperative purchasing arrangement. As result, bids may be utilized by other public agencies and eligible private educational institutions, to "piggyback" on the awarded contract and receive the same pricing offered, subject to the same terms contained in this solicitation. The selected Vendor(s) will be expected to provide goods to the original Participating Agencies(PAs). While the ability to serve additional agencies is encouraged, it is not a requirement for award. Vendors must comply with the OMA Contract Requirements (See Addendum).

Participating Agency

City of Lima

Respondent further acknowledges that no participating agency listed here is required to award a contract to Vendor and the City of Findlay makes no guarantee that any other participating agency will award a contract to Vendor even if the City of Findlay does make such an award.

Instructions to Bidders:

Bids must be submitted electronically via Bidexpress.com or delivered to 318 Dorney Plaza, Room 304 Findlay, OH 45840

Late bids will not be accepted.

All questions must be submitted by 12/22/2025 at 11:30am

Bidder Information Checklist:

Bidder is required to provide the following information with the Bid Form at the time of submission. The purpose of this information is to give the City a synopsis of each Bidder's method of operation in a form that will enable the City to determine each Bidder's responsibility.

1. Company history.
2. Current company size and service offerings.
3. A statement listing the Bidder's experience supplying municipal or industrial-grade infrastructure components for other governmental, public sector or private entities with projects of similar size and scope within the past 5 years.
4. Copies of Insurance Certificates.
5. Minimum of three (3) references with service dates and contact information.
6. Hold harmless statement on the Insurance Policies.

SECTION 3: SCOPE OF WORK / SPECIFICATIONS

The purpose of this RFB is to solicit sealed bids from qualified vendors for the as-needed supply and delivery of fire hydrants, gate valves, and sewer pipes to support municipal infrastructure projects in accordance with the provided specifications. Offers shall include their lead times for the requested goods with their bid submission.

Vendors may submit a bid for all, or individual categories of goods requested, as qualified.

Specifications

All products must meet the standards outlined in the attached exhibits:

- Fire Hydrants – See Exhibit A
- Gate Valves – See Exhibit B
- Sewer Pipes – See Exhibit C

Vendors may also submit a catalog of additional related products available for purchase under this agreement.

Value Added Services:

Vendors are encouraged to include value-added services that enhance the overall benefit to the municipality. These may include, but are not limited to:

- **Technical Support:** Access to product specialists for consultation on specifications, compatibility, and installation best practices.
- **Training:** On-site or virtual training sessions for municipal staff on product handling, maintenance, and safety.
- **Inventory Management Assistance:** Recommendations for stocking levels based on usage trends and lead times.

- **Emergency Response Support:** Priority delivery options for emergency infrastructure repairs.
- **Sustainability Initiatives:** Options for environmentally friendly packaging or products made from recycled materials.
- **Digital Catalog Access:** Online portal or app for real-time product availability, ordering, and tracking.

Warranty

- All products must carry a minimum 12-month warranty from the date of delivery.
- Warranty must cover defects in materials and manufacturing.
- Vendor shall replace or credit defective items at no additional cost within the warranty period.
- Warranty documentation must be included with each shipment or available upon request.

Delivery Requirements

****Additional locations may be added for Cooperative Participants.****

This RFB includes delivery requirements for locations (See Exhibit D) that are specific to the needs of the City. Offerors should include any additional factors that may affect pricing for cooperative participants with their bid submission.

SECTION 4: CONTRACT TERMS AND CONDITIONS

Bid Award:

This bid award will be determined by lowest responsive and responsible bidder. Award will be made to the bidder whose offer provides the greatest value, in our view, to the City from the standpoint of suitability to purpose, quality, service, previous experience, life cycle, cost, ability to deliver, or for other reasons deemed by the City to be in its the best interest.

The City reserves the right to award multiple contracts, as a result of this RFB.

Contract period: [January 1, 2026 to December 31, 2026]

Renewal options:

Vendor(s) will be awarded a contract for one year. The City, at its sole discretion, may elect up to two (2) additional one-year extensions, for a maximum of three (3) years.

Payment terms: [e.g., Net 30 days]

Insurance requirements: [See Exhibit E]

Bond Requirements: Proposals must be accompanied by an electronic bid bond in the amount of \$1,000 or have an electronic copy of a certified check, money order, cashier's check, or paper surety bond in the amount of \$1,000 attached in the required documents section. Bidder must provide the

original document to the City of Findlay within three days of the bid opening if found to be the apparent low bidder.

Compliance:

Vendors must be duly registered and authorized to conduct business in the State of Ohio and shall comply with all applicable federal, state, and local laws and regulations.

Optional National Compliance

This RFB is issued in accordance with the regulations and requirements of the State of Ohio and is primarily intended for services within this state. However, respondents interested in providing services outside of Ohio under this contract must demonstrate their ability to comply with applicable local, state, and federal regulations of any additional states where services may be provided. Compliance with equivalent regulations in other states will be required for those offerors seeking to expand their service offerings nationally.

Optional Licensing and Compliance Across States

Offerors interested in being considered for business outside of Ohio must possess or demonstrate the ability to obtain all necessary local, state, and federal certifications and permits required not only in Ohio but also in any other states where they seek to offer products and/or services.

Termination clause:

The City reserves the right to terminate this contract, in whole or in part, for convenience or for cause, upon 30-day written notice to the Vendor.

- Termination for cause may include failure to perform in accordance with the terms, conditions, and specifications of the contract.
- In the event of termination for convenience, the Vendor shall be entitled to payment for acceptable goods or services delivered and accepted prior to termination, provided that such payment shall not exceed the total contract amount.
- In the event of termination for cause, the City may procure similar goods or services from another source, and the Vendor shall be liable for any excess costs incurred.
- Upon termination, the Vendor shall promptly deliver all completed work and any work in progress to the Agency.

Indemnification:

The Vendor agrees to indemnify, defend, and hold harmless the agency and its officers, agents, and employees from any and all claims, damages, losses, and expenses arising out of or resulting from the performance of this contract.

Force Majeure:

Neither party shall be held liable for any failure or delay in performance under this contract due to circumstances beyond its reasonable control, including but not limited to acts of God, natural disasters, war, terrorism, civil unrest, labor disputes, pandemics, or government restrictions.

The affected party shall:

1. Notify the other party in writing within ten (10) business days of the occurrence.
2. Make all reasonable efforts to resume performance as soon as practicable.

If the force majeure event continues for more than sixty (60) days, either party may terminate the contract without further obligation, except for payment of goods or services already delivered and accepted prior to the event.

Public Records Compliance (FOIA):

All documents, records, and communications related to this solicitation and any resulting contract are subject to the Ohio Public Records Act (Ohio Revised Code §149.43). The contractor acknowledges that any information submitted to the agency may be subject to public disclosure unless specifically exempted by law. The agency will comply with all lawful requests for public records and will not be liable for disclosure of records required by law.

Price Adjustments:

Preference shall be given to the bidder submitting the lowest and best firm price as their bid. Should it be found that due to unusual market conditions it is in the best interest of the City of Findlay to accept a price increase, the following must apply:

- The contract price must be frozen for a specified period. This period must be shown on your bid.
- Cost data to support any proposed increase must be submitted to the City.
- The City has not less than 30 days prior to the effective date of any such requested price increase.
- Any adjustment allowed must consist only of bona fide cost increases resulting from such situations as unforeseen raw material cost increase which may be passed on to the consumer.
- No adjustment must be made to compensate a supplier for inefficiency in operation, or for additional profit.
- In the event that market indicators show that the prices for those materials, goods, or services have overall decreased but the vendor has failed to pass the price decrease onto the City, the City reserves the right to place the vendor in default for cause, cancel the awarded contract, remove the vendor from the City of Findlay's Bidders List for a period deemed suitable to the City, and recuperate any damages from the vendor.

SECTION 5: BID FORM

Pricing

This RFB includes specifications for products that are specific to the needs of the City of Findlay as well as other potential Cooperative Participants. In addition to the requested pricing table, vendors are required to submit a comprehensive catalog of available products with an associated discount percentage, as well as detailed pricing for any proposed value-added services. Pricing shall be all-inclusive, including all costs associated with the supply and delivery of the requested products including the cost of materials, packaging, handling, freight, and insurance.

Without expressed or implied obligation on the part of the City of Findlay to perform, the Bidder may submit on a separate sheet an option to the City for a multi-year purchase concept covering a period of three (3) years' goods/service covered by its bid. Include the terms of the multi-year purchase option including terms, price, and expiration date.

| Description | Price |
|------------------------------------|--------------|
| Fire Hydrants | \$ 4,420.00 |
| Gate Valves | \$ 3,075.00 |
| Sewer Pipes | \$ 18.87 |
| Discount on Catalog Pricing | 0 % |

Value Added Services:

The undersigned warrants that he or she is duly authorized to bind contractually the entity submitting this bid to fully perform all duties and to deliver all services in accordance with the terms and conditions set forth herein. All signatures are to be sworn before a Notary Public. By executing and submitting this Bid Form, the undersigned further warrants, on behalf of the Bidder, that if the City determines this bid to be the winning bid then an authorized official of the entity for which the bid was submitted will execute the Contract, as set forth in the Bid Specifications.

E. J. Prescott

Organization Name

1508 Findlay Ave. Lima OH 45801

Address

Bryson E. Loh 3-4-26

Signed

Date

Division Manager 419 236 0991

Title

Telephone

SUBSCRIBED AND SWORN to before me this 1st day of March 2016 ~~2025~~

Tyler Walsh

Notary Signature and Seal



TYLER WALSH
Notary Public
State of Ohio
My Comm. Expires
June 1, 2030

December 18, 2025

ADDENDUM NO. 1 & NO.2

BIDS FOR:

City of Findlay Fire Hydrants, Gate Valves & Sewer Pipes RFB

Potential bidders are hereby advised of the following revisions to the bid documents for the above-referenced project:

- **BID OPENING DATE:** Bid date and time has been changed to **January 8, 2026**, at **2:00PM**
- Instructions to Bidders Document have been added to assist with the proposal submittals
- Cooperative Agreement Request for Bids (RFB) document has been added to attachments.

BIDDERS ARE REMINDED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND INCLUDE THE ACKNOWLEDGEMENT WITH THE PROPOSAL FORMS.



Jeremy Kalb, City Engineer

INSURANCE REQUIREMENTS

The City of Findlay requires a Workmen's Compensation Certificate and Insurance Certificate with the City of Findlay named as insured for all coverage, delineated in General Conditions No. 29, Certificate shall be submitted and approved prior to Contract approval.

In addition to those requirements listed in General Conditions No. 29, the City requires that the following requirements and insurance units be added, and/or take precedence over less requirements in the General Conditions.

The Contractor shall indemnify and hold harmless the City of Findlay, its elected and appointed officials, officers, employees, and volunteers against, and from, liability arising out of the Contractor's performance of the work as described. Such indemnification includes, but is not limited to, defense expenses, judgements, settlements and other costs associated with any claims.

General Liability-\$1,000,000 in the occurrence and \$2,000,000 in the aggregate on the Commercial General Liability or Comprehensive General Liability policy forms. All coverage must be on the occurrence basis, and the contractor must maintain this insurance for at least three years following termination of the described project.

Automobile Liability-\$1,000,000 each accident.

The specified limits may be provided by any combination of primary and excess or umbrella policies, as long as there are no gaps between primary limits and excess or umbrella underlying insurance requirements. The City shall be an additional insured on General and Automobile Liability coverage, and certificates of insurance, self-insurance, or coverage through the Ohio Workers' Compensation fund shall be maintained on file with the City for as long as the specified coverage is required. Each certificate must state that a 60-day notice will be provided to the City in the event of cancellation (except for non-payment of premium, in which case a 10-day notice is sufficient), non-renewal, or material coverage change, and the certificates shall be accompanied by copies of policy endorsements adding the City as an additional insured.

The City, at its sole option, can void any contract, should the contractor fail to provide the required insurance, and to permit the City, if it so desires, to purchase replacement coverage on the behalf of the contractor if any policy has been terminated and the contractor has not replaced it within a reasonable time. The cost of such coverage should be deducted from the next payment due to the Contractor.

OSHA SPECIFICATIONS

Installation and material specifications shall comply with the appropriate AWWA, ANSI, EPA, ODOT, and OSHA specifications throughout. Conflicts arising due to the contradictions of the specifications shall be resolved by the contracting authority.

The contractor is required to meet all applicable Federal Occupational Safety and Health Act (OSHA) requirements.

DRUG-FREE WORKPLACE

Each contractor and subcontractor must be enrolled in and in good standing in the Drug-Free Workplace Program or a similar program approved by the Bureau of Workers' Compensation.

BUY AMERICA

Current Federal regulations (23 CFR 635.410) requires all bidders for Federal and Federal-aid contracts to submit bids based upon using only domestic steel and iron products, and makes the submission of bids incorporating foreign steel and iron products an option that the bidder may exercise following specified procedures.

EQUAL EMPLOYMENT OPPORTUNITY

Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, age, military status, ancestry, veteran status, or any other factor specified in Section 125.111 of the Ohio Revised Code, in the Civil Rights Act of 1964, as amended, or in section 504 of the Rehabilitation Act of 1973, as amended, and in any subsequent legislation pertaining to civil rights. Contractor will take affirmative action to ensure that applicants are considered for employment and that employees are treated during employment, without regard to the aforementioned classes. Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to the aforementioned classes. Contractor will incorporate the requirements of this paragraph in all of its respective contracts for any of the work for which the Grant Funds are expended (other than subcontracts for standard commercial supplies or raw materials), and the Contractor will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.

FEDERAL CONTRACT PROVISIONS

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

- A. Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- B. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.
- C. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and

implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

- D. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- E. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic

**OHIO MAYOR'S ALLIANCE (OMA) COOPERATIVE
MEMBER LIST**

The following municipalities are members of OMA Cooperative.

- City of Athens
- City of Beavercreek
- City of Canton
- City of Cincinnati
- City of Cleveland
- City of Cleveland Heights
- City of Columbus
- City of Cuyahoga Falls
- City of Dayton
- City of Dublin
- City of Elyria
- City of Euclid
- City of Fairfield
- City of Findlay
- City of Grove City
- City of Huber Heights
- City of Kettering
- City of Lakewood
- City of Lancaster
- City of Lima
- City of Lorain
- City of Mansfield
- City of Middletown
- City of Parma
- City of Reynoldsburg
- City of Springfield
- City of Strongsville
- City of Toledo
- City of Warren
- City of Youngstown

ADDENDUM

OHIO MAYOR'S ALLIANCE (OMA) CONTRACT REQUIREMENTS

Ohio Mayor's Alliance

The OMA is a procurement cooperative formed by the City of Findlay, Ohio for the benefit and participation of surrounding entities. The group may include, but isn't limited to, entities such as local governments, educational institutions, special districts or non-profits, that have joined together to leverage their joint buying power. By pooling their procurement needs, these agencies can save time, secure better pricing, favorable terms, and a broader range of goods and services, often with reduced administrative burdens.

For awarded suppliers, engaging with an community cooperative offers significant benefits. Suppliers gain access to a wider customer base through a single point of contact, simplifying the sales and procurement process. This streamlined approach reduces administrative burdens and opens opportunities for suppliers to secure contracts they might not have accessed independently.

Additionally, community cooperatives are designed to support both local and national suppliers, creating opportunities for businesses of all sizes to participate in contracts that emphasize community engagement and economic impact. This inclusive approach allows suppliers to expand their market reach and develop meaningful relationships within the community. By partnering with an alliance/cooperative, suppliers can benefit from a collaborative environment that values their contributions and promotes sustained growth and ongoing collaboration

Administrative Operating Services Provider to OMA

The resulting Master Agreement(s) awarded by this solicitation will be administered by OMA in partnership with Bespoke Community Cooperatives, LLC ("Bespoke"). Bespoke is a public benefit corporation providing administrative operating services for procurement agencies (local governments, educational institutions, special districts or non-profits, etc.) that have entered into an agreement to procure jointly or on behalf of other procurement entities. These organizations are known as Community Cooperatives (or Alliances, Consortium, etc.) OMA utilizes Bespoke services to support the cooperative nature of this Solicitation and to benefit the awarded supplier(s).

Cooperative Procurement with Other Jurisdictions

The Master Agreement(s) awarded under this Solicitation by OMA member the City of Findlay (Designated as the Lead Procurement Agency or "LPA" for this solicitation will be made available to additional Participating Agencies ("PAs") on a local, regional, or national level. These entities will operate under the same terms and pricing as [cooperative acronym], including Administrative Fee and Sales Reporting provisions. PAs may include but aren't limited to municipalities, counties, states, higher education institutions, public authorities, councils of government, regional governments, public health institutions, or other eligible public agencies, educational institutions and non-profit organizations.

Participating Agency (PA) Contracting Authority Explained:

1. Cooperative Purchasing

This Solicitation is being conducted by LPA the City of Findlay on behalf of OMA's Member PAs and allows for purchasing by additional PAs from the resulting Master Agreement. This is referred to as "cooperative purchasing," and the Master Agreement is considered to be a "cooperative contract." This type of purchasing is a generally accepted procurement method recognized under state and federal law.

2. How Other Agencies Can Use This Contract

If an agency (such as a city, school district, higher education institution, or county) wants to use this contract, it first needs to register as a Participating Agency (PA) through Bespoke's Administrative Services Program by signing the Bespoke Master Intergovernmental Cooperative Purchasing Agreement (MICPA), available at www.bespokecommunity.org. Bespoke and OMA facilitate the contract's cooperative framework but are not involved in individual purchase orders or participating agreements—awarded supplier(s)' primary relationship will be with each agency that utilizes the contract.

3. Agency-Specific Terms and Conditions

Each PA may negotiate mutually agreed upon terms that respect the conditions of this Solicitation and resulting Master Agreement directly with the awarded supplier(s), allowing them to tailor the contract to meet their individual agency requirements and policies. A PA may also create their own entirely new contract that references this procurement.

4. Supplier Administrative Fees

All fees associated with servicing the awarded contracts(s) are clearly and solely outlined in this Solicitation and shall be collected by Bespoke on behalf of OMA. These fees are separate from the agency-specific terms and conditions that may be negotiated with specific PAs; no additional supplier administrative fees may be charged by a PA.

5. Local Customization Options

Certain Solicitation or contract terms that apply specifically to the City of Findlay such as governing law, may be adjusted for each PA. PAs may also request additional agreements for specific needs like delivery schedules, invoicing requirements, or support for local diversity initiatives.

6. Direct Transactions with Each Agency

All transactions—such as orders, invoices, and payments—will be managed directly between the awarded supplier(s) and each PA. Bespoke and OMA do not manage these transactions; each PA handles its own purchase orders or participating agreements with the awarded supplier(s) directly.

7. Procurement Compliance

Each PA has full discretion and responsibility for any purchases made under this contract and must ensure its participation in the Master Agreement aligns with the requirements governing its own procurements. The City of Findlay certifies that its administration of this cooperative contract complies with the requirements governing its procurement of the Products identified in this Solicitation. Any PA participating in or purchasing from the contract is therefore deemed by law to have complied with the requirements governing their own procurement activities, and a separate procurement by each PA is generally not required.

Servicing Requirements

Awarded suppliers must provide services to the City of Findlay (and any OMA Members whose requirements are specifically included in this Solicitation) in full compliance with the legal terms of this Solicitation and resulting Master Agreements. Awarded suppliers are encouraged but not required to service additional OMA members or PA's that may participate through the Bespoke Administrative Services Program.

Additional Geographic Reach

OMA's goal is to help awarded suppliers grow by being able to utilize this cooperative agreement to provide Products to additional members and PAs.

Please indicate below the extent to which the Bidder agrees to provide the Products to additional members and PAs through the Bespoke Program.. *(Responses will not affect your ability to win this business.)*

If awarded, Bidder agrees to service the following geographic areas:

Up to 50 miles outside of the Findlay, Ohio area?

Yes _____ No _____

Greater than 50 miles outside of the Findlay, Ohio area?

Yes _____ No _____ Distance (miles) (specific counties/areas/states serviced) _____

Nationwide?

Yes _____ No _____

Administrative Fees

By submitting a response to this Solicitation, the Bidder acknowledges that awarded suppliers must pay OMA an Administrative Fee of two percent (2%) of the total sales made to OMA Member Agencies and other PA's utilizing the resulting Master Agreement. Fees only accrue when sales are made via the Master Agreement. All payments will be remitted to Bespoke on a quarterly basis. The method for remitting payment will be provided to successful bidders following the award of the Master Agreement.

INITIAL HERE:

In return for the administrative fee paid to Bespoke on behalf of OMA based on sales, awarded suppliers may receive the following benefits:

- Exposure to all members of OMA.
- Marketing support by Bespoke to members of OMA and participating entities outside of OMA based on the awarded supplier's capabilities and desire to support additional geographic areas.
- Training resources to help suppliers position their awarded contract to entities who may find it valuable.
- Data usage trends by OMA and participating entities utilizing this Master Agreement.

Monthly Sales Reporting Requirement

Awarded contractors are required to provide monthly sales reports to Bespoke detailing all sales made under the Master Agreements resulting from this Solicitation. The reports must include purchasing entities, items or services sold, quantities, total sales value, and the Administrative Fees due to Bespoke for the month's sales. Reports must follow the format provided by Bespoke and be submitted by the 15th of each month for the previous month's sales. Failure to comply with these reporting requirements may result in contract termination or penalties by OMA. Reports will be submitted via email to an email address provided to the awarded Contractors by Bespoke.

Contractor agrees to maintain records that support its obligations under the Master Agreement and orders placed by PAs under it, and shall preserve all such records for a period of five (5) years following expiration or termination of this Master Agreement or final payment for any order placed by a PA against this Master Agreement, whichever is later.

INITIAL HERE:

Audit and Inspection of Records

The LPA reserves the right to audit, or have a designated third-party audit, applicable records to ensure that Contractor has properly invoiced PAs, reported all sales made via this Master Agreement as required and that Contractor has paid all applicable contract management fees. Accordingly, Contractor shall permit LPA, and PA, and any duly authorized agent of a governmental agency, to audit, inspect, examine, copy and/or transcribe Contractor's books, documents, papers and records directly pertinent to this Master Agreement or orders placed by a PA under it for the purpose of making audits, examinations, excerpts, and transcriptions.

This right shall survive for a period of five (5) years following expiration or termination of this Master Agreement or final payment for any order placed by a PA against this Master Agreement, whichever is later; Provided, however, that if any litigation, claim, or audit is commenced prior to the expiration of this period, such period shall extend until all such litigation, claims or audits have been resolved.

INITIAL HERE:

CITY OF FINDLAY
MINIMUM SPECIFICATIONS
FOR
#26 - FIRE HYDRANTS

Fire hydrants proposed to be delivered to the City of Findlay, Ohio shall meet or exceed the following minimum specifications:

1. Compression fire hydrants to meet AWWA C-502, or latest revision.
2. Mueller model A-423 OR American Darling model B62B only.
3. 5 foot trench. Add or deduct for each 6" variation in trench depth.
4. 4.5-1/4 inch valve opening or larger, standpipe with breakaway barrel and valve rod (traffic model).
5. 7 inch inside diameter or larger, valve open against pressure.
6. Two (2) 2-1/2 inch hose outlets with 7-1/2 threads to the inch.
7. One (1) 4 inch outlet with six (6) threads to the inch.
8. Pentagon shaped one piece bronze-operating nut, 1-1/2 inch from flat to point, clockwise to open, non-rising stem.
9. 6 inch mechanical joint base **with accessories**. All iron surfaces inside and outside of the hydrant base shall be epoxy coated. The epoxy coating shall be a two (2) part thermal setting or fusion bonded epoxy of a minimum 8 mils thickness. Epoxy coating shall meet ANSI/AWWA C-550-90 or latest revision, Standard Specification for Protective Interior Coatings for Valves and Hydrants.
10. Dry top hydrant.
11. Bronze to bronze seating valve seat to drain plug.
12. All hydrants shall have a travel stop nut and plugged drain holes.
13. All hydrants ordered with the trench depth variations of less than, or more than, five feet (5 ft.) shall be continuous (one piece) barrel from shoe to ground line.

#26 – FIRE HYDRANTS
MINIMUM SPECIFICATIONS

14. Lower barrel to shoe and bonnet to upper barrel to shoe connection shall be made with bolts and nuts.

15. Hydrants shall not exceed the following certified friction losses:

| | | | | |
|----------------------|---|------|------------|--------|
| One 2-1/2 inch hose | @ | 250 | gpm - 1.00 | p.s.i. |
| Two 2-1/2 inch hoses | @ | 500 | gpm - 2.00 | p.s.i. |
| One 4 inch steamer | @ | 1000 | gpm - 5.00 | p.s.i. |

ACCESSORIES CAN BE SHIPPED SEPERATLY OF FIRE HYDRANTS.

ACCESSORIES SHALL BE SUPPLIED BEFORE OR IMMEDIATELY AFTER DELIVERLY.

HYDRANTS TO BE DELIVERED ON FLAT BED TRAILER ONLY, VAN TYPE FREIGHT TRAILER DELIVERY WILL NOT BE ACCEPTED

CITY OF FINDLAY

MINIMUM SPECIFICATIONS

FOR

#27 & #28 - GATE VALVES AND TAPPING GATES & SLEEVES

Water line gate valves and tapping gates & sleeves proposed to be delivered to the City of Findlay, Ohio, shall meet or exceed the following specifications:

1. Gates shall meet ANSI/AWWA C-509-94 standards or latest revision.
2. Ductile iron or cast iron body with bronze mounted inside screws and modified wedge disc.
3. Non-rising stems, clockwise to open.
4. Ductile body valve shall meet ANSI/AWWA C-153 standards for compact filling wall thickness or latest revision. Gate shall have a smooth interior and unobstructed waterway, the rubber-covered gate shall be totally encapsulated with rubber.
5. The stem shall be furnished with an "O" ring above the stem collar. Another "O" ring shall be provided underneath the stem collar to seal bearing surfaces from line content. (The area between the "O" rings shall be filled with lubricant. Valves without a two (2) bolt stuffing box shall not be accepted.)
6. Anti-friction washer shall be provided at the stem collar.
7. All internal ferrous surfaces of the valve shall be coated with epoxy having a minimum thickness of eight (8) mils. The coating to be applied to casting prior to assembly to insure all exposed areas, including boltholes and flange surfaces, will be covered.
8. Valves shall be tested at a minimum rated working pressure of 200 P.S.I. with no leakage.
9. Mechanical joints are to be per ANSI/AWWA C-111/A21, 11-95, or latest revisions, and include mechanical joint accessories.
10. Bid prices shall include delivery to Findlay, Ohio.
11. Manufacturer's brochures shall be included with the proposal for each item bid.
12. Tapping valve must meet above standards and must meet M.S.S.(Manufacturers Standardization Society) SP-60 91 alignment standard to insure proper alignment.

#27 & #28 – GATE VALVES AND TAPING GATES & SLEEVES
MINIMUM SPECIFICATIONS

13. Tapping sleeve shall be full body iron sleeve and may be made of ductile iron or cast iron and meet M.S.S. SP-60 alignment standard.
14. Products proposed must be pre-approved by the City of Findlay Water Distribution Department.
15. **All tapping sleeves SHALL INCLUDE ALL GASKETS SETS FOR ductile cast iron water line and cast iron water line.**

CITY OF FINDLAY
MINIMUM SPECIFICATIONS
FOR
#63 – C909 PLASTIC PIPE

Product Standard: ANSI/AWWA C909

Pipe Compound: ASTM D1784 Cell Class 12454

Gasket: ASTM F477

Integral Bell Joint: ASTM D

Certifications: ANSI/NSF 61, ANSI/NSF 14* UL 1285

Nominal Laying Length: 20 feet (Laying length tolerances are in accordance with AWWA and ASTM standards)

Installation: JM Eagle™ Ultra Blue Installation Guide, AWWA C605

Manning Coefficient (n) = 0.009

Hazen-Williams Coefficient © = 150

Exhibit D: Delivery Locations & Special Considerations

Delivery Locations & Hours

1. 110 N. Blanchard Street

- **Delivery Hours:** 7:00 AM – 4:00 PM

2. 136 N. Blanchard Street

- **Delivery Hours:** 7:00 AM – 4:00 PM

3. 1201 S. River Road

- **Delivery Hours:** 7:00 AM – 4:00 PM
-

General Guidance

- **Packaging Preferences:** (Specify as needed)
- **Indoor/Outdoor Storage Requirements:** (Specify as needed)
- **Accessibility Notes:** (Specify as needed)

**EXHIBIT E
BID DOCUMENTS**

1. Terms and Conditions
2. Instructions To Bidders
3. Appendix I: OMA Member List
4. Exhibit A: Fire Hydrant Specifications
5. Exhibit B: Gate Valve Specifications
6. Exhibit C: Sewer Pipe Specifications
7. Exhibit D: Delivery Locations
8. Exhibit E: Insurance Requirements
9. Exhibit F: Sample Contract Agreement
10. Addendum: OMA Contract Requirements

APPENDIX I

General Info

Total:

\$7,513.87

| | |
|-------------------------------------|---|
| Number | Description |
| 1001 | City of Findlay Fire Hydrants, Gate Valves, & Sewer Pipes RFB - The City of Findlay is accepting proposals for the period January 1, 2026 to December 31, 2026. |
| Deadline | |
| 01/08/2026 02:00 PM EST | Allows zero unit prices and labor |
| Vendor | Yes |
| E.J. Prescott | Allows negative unit prices and labor |
| Submitted | No |
| 01/08/2026 08:31 AM EST | |
| Signed by | |
| Mark Heitkamp | |
| Account Holder Mark Heitkamp | |
| Opened | |
| 01/08/2026 02:02 PM EST | |
| By sklay@findlayohio.com | |

Build Your Own

Attachment List

Addendum No.1 & No.2 (185 KB)
12.15.2025 and 12.18.2025

Instructions to Bid-Co-op RFB (142 KB)

City of Findlay Fire Hydrants Gate Valves Sewer Pipes RFB 12.15.2025.pdf (446 KB)
12.15.2025

Exhibit A. Fire Hydrant Specifications.pdf (10.6 KB)

Exhibit B. Gate Valve Specifications.pdf (63.9 KB)

Exhibit C. Pipe Specifications.pdf (128 KB)

Exhibit D.pdf (108 KB)

Exhibit F. Sample Contract Agreement.pdf (79.4 KB)

Substitutions/Options

Optional: Vendor is not required to complete.

In order to be considered as part of the bid, any additions or reductions in pricing, optional bids, or any substitutions, deletions, additions, or changes to the minimum specifications must be shown here. The City of Findlay reserves the right to accept or reject any and all substitutions or optional bids offered.

I have bid the largest pipe & valves as it is not specified.

required

As-Needed Fire Hydrants, Gate Valves and Sewer Pipes

\$7,513.87

| Item Code | Description | Quantity | Units | Unit Price | Extension |
|-----------|-----------------------------|----------|-------|------------|--------------------------|
| 1 | Fire Hydrants | 1.0000 | 1 | \$4,420.00 | \$4,420.00 |
| 2 | Gate Valves | 1.0000 | 1 | \$3,075.00 | \$3,075.00 |
| 3 | Sewer Pipes | 1.0000 | 1 | \$18.87 | \$18.87 |
| 4 | Discount on Catalog Pricing | 1.0000 | 1 | \$0.00 | \$0.00 |
| | | | | | Total: \$7,513.87 |

Proposal for Chemical, Material or Services

Bidding Entity Name *

EJ Prescott

Bidder Representative Name *

Mark Heitkamp

Title *

Outside Marketing Representative

Principal Place of Business Address *

1508 Findlay Road

Principal Place of Business City *

Lima

Principal Place of Business State *

Ohio

Principal Place of Business Zip Code *

45801

Telephone *

(419) 516-2045

Fax *

(419) 225-6299

Email *

mark.heitkamp@ejprescott.com

The bidder agrees to furnish and deliver to the City of Findlay, Ohio, the following at the prices quoted below, for the period January 1, 2026 to December 31, 2026, and meeting the minimum specifications as supplied by the City of Findlay and further described in the item list.

If prices quoted are not firm for the contract period January 1, 2026 to December 31, 2026, method of price adjustment or dates for which quoted prices are valid must be shown in the "Substitution/Options" section.

The City reserves the right to execute a contract with more than one vendor.

The contract shall be awarded for 1 year. The City shall have the option to extend such contract for each of 2 succeeding years, provided that the City exercises any such option 90 days prior to expiration of the contract.

All prices must include delivery to Findlay, Ohio.

The City reserves the right to reject any and all bids; and reserves the right to accept or reject any and all optional bids offered; and reserves the right to waive minor irregularities in the bids received.

Pursuant to the Ohio Revised Code Section 5719.042, the successful bidder shall be required to attest whether they are delinquent in payment of personal property taxes due to Hancock County, Ohio.

Exceptions to the minimum specifications must be listed on the "Substitution/Options" section of this proposal in order to be considered as part of the bid.

If the City of Findlay, Ohio, accepts this proposal,

Representative Name *

Mark Heitkamp

Entity Name *

EJ Prescott

doing business as a

Type *

Corporation

organized under the laws of the State of

State *

Ohio

shall execute a contract with the City of Findlay, Ohio, no later than 10 days after the City provides notice of the contract award, unless the parties otherwise agree.

Bid Bond for Chemical, Material or Services

Proposals must be accompanied by an electronic bid bond in the amount of \$1,000 or have an electronic copy of a certified check, money order, cashier's check, or paper surety bond in the amount of \$1,000 attached in the required documents section. Bidder must provide the original document to the City of Findlay within three days of the bid opening if found to be the apparent low bidder.

Guarantee Method *

Certified Check/Money Order/
Cashier's Check/Paper Surety
Bond

Certified Check/Money Order/Cashier's Check/Paper Surety Bond

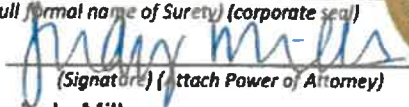
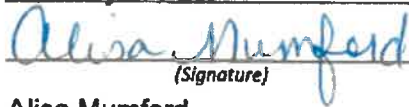
Confirmation *

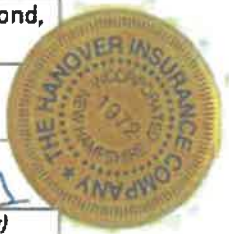
I have provided a Cashier's Check, Certified Check, Money Order or Paper Surety Bond for \$1,000.

Required Document List for Chemicals, Materials, or Services

| Name | Omission Terms | Submitted File |
|---|--|--|
| Optional: Vendor is not required to complete. | | |
| Paper Surety Bond Electronic Copy of Paper Surety Bond | Omit if Electronic Bond or Check/Money Order Submitted | Findlay-1.pdf |
| Certified/Cashier's Check or Money Order Electronic Copy of Certified/Cashier's Check or Money Order | Omit if Electronic or Paper Surety Bond Submitted | I am not enclosing this document because the omission terms have been met. |
| 2 Required Documents | | |

BID BOND (PENAL SUM FORM)

| | |
|---|---|
| <p>Bidder Name: Everett J. Prescott, Inc. Address (principal place of business): 1508 Findlay Road Lima, OH 45801</p> | <p>Surety Name: The Hanover Insurance Company Address (principal place of business): 440 Lincoln Street Worcester, MA 01653</p> |
| <p>Owner Name: City of Findlay Address (principal place of business): 318 Dorney Plaza, Room 304 Findlay, OH 45840</p> | <p>Bid Project (name and location): Item #63 - C909 Plastic Pipe for the period 1/1/2026 to 12/31/2026. Bid Due Date: January 8, 2026</p> |
| <p>Bond Penal Sum: *** One Thousand Dollars (\$1,000) *** Date of Bond: January 8, 2026</p> | |
| <p>Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.</p> | |
| <p>Bidder Everett J. Prescott, Inc. <i>(Full formal name of Bidder)</i></p> <p>By: _____ <i>(Signature)</i></p> <p>Name: _____ <i>(Printed or typed)</i></p> <p>Title: _____</p> <p>Attest: _____ <i>(Signature)</i></p> <p>Name: _____ <i>(Printed or typed)</i></p> <p>Title: _____</p> | <p>Surety The Hanover Insurance Company <i>(Full formal name of Surety) (corporate seal)</i></p> <p>By:  <i>(Signature) (Attach Power of Attorney)</i></p> <p>Name: Judy Mills <i>(Printed or typed)</i></p> <p>Title: Attorney-in-Fact</p> <p>Attest:  <i>(Signature)</i></p> <p>Name: Alisa Mumford <i>(Printed or typed)</i></p> <p>Title: Witness</p> |
| <p><i>Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.</i></p> | |



1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

KNOW ALL PERSONS BY THESE PRESENTS:

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA a corporation organized and existing under the laws of the State of Michigan. (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

Judy Mills, Royce M. Cross, Jonathan Cross, Alice Dyer, Woodrow Cross II, Natasha Jeskey and/or Sarah Pierce

Of Cross Insurance of Bangor, ME each individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below.

Any such obligations in the United States, not to exceed Twenty Million and No/100 (\$20,000,000) in any single instance

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect

RESOLVED. That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America and affirmed by each Company on March 24, 2014)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 19th day of July, 2024



The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

James H. Kawiecki
James H. Kawiecki, Vice President

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

John M. Mendocci
John M. Mendocci, Vice President

STATE OF CONNECTICUT)
COUNTY OF HARTFORD) ss.

On this 19th day of July, 2024 before me came the above named Executive Vice President and Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.

Wendy Latournes
Wendy Latournes
Notary Public, State of Connecticut
My Commission Expires July 31, 2025

Wendy Latournes
Wendy Latournes, Notary Public
My commission expires July 31, 2025

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 8th day of January 2026

CERTIFIED COPY

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

John Rewelder
John Rewelder, Vice President

