REQUEST FOR BID

2026-RFB-0012

ALARM SYSTEM MONITORING SERVICES

County of Sacramento

9660 Ecology Lane

Sacramento, CA 95827

RELEASE DATE: February 24, 2026

DEADLINE FOR QUESTIONS: March 10, 2026

RESPONSE DEADLINE: March 24, 2026, 5:00 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

https://secure.procurenow.com/portal/saccounty

County of Sacramento
REQUEST FOR BID
Alarm System Monitoring Services

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1. Definitions

Response: The written, signed and sealed complete document(s) submitted according to the bid instructions. Response does not include any verbal or documentary interaction apart from submittal of a formal Response.

Request/Proposal/Bid: The completed and released solicitation document, including all subsequent addenda, made publicly available to all prospective bidders.

We/Us/Our: Terms that refer to the County of Sacramento, a duly organized public entity. They may also be used as pronouns for various subsets of the County organization, including, as the context will indicate:

- Purchasing - the Contracts and Purchasing Services Division of the Department of General Services.
- Department/Division – The department or division requesting the goods or services contained in this request, for which this bid is prepared and which will be the end user of the requested goods or services.
- Constituency – the client base or County population which may benefit from the procurement of goods and/or services requested herein.

You/Your: Terms that refer to businesses/individuals submitting a response. The term may apply differently as the context will indicate.

- Supplier - A business entity engaged in the business of providing goods, equipment and/or services.
- Bidder - A business entity submitting a Response to this bid. Suppliers which may express interest in this bid, but who do not submit a Response, have no obligations with respect to the bid requirements.
- Contractor - The Bidder(s) whose Response to this bid is evaluated as meeting the needs of the County. Contractor(s) will be selected for award, and will enter into a contract(s) for provision of the services described in this bid.
- Contractor's Employee - All persons who can be offered to provide the goods, equipment and/or services described in the bid. All employees of the Contractor shall be covered by the insurance programs normally provided to persons employed by a company (ex: Worker's Comp, SDI, etc.).

Mandatory: A required element of this request/proposal/bid. Failure to satisfy any element of this request/proposal/bid defined as "mandatory" will disqualify the particular response.

Default: A failure to act as required by any contract resulting from this request, which may trigger the right to sue or may excuse the other party's obligation to perform under the contract.

Cancellation/Termination: A unilateral or mutual decision to not complete an exchange or perform an obligation under any contract resulting from this request.

"Or Equal": A statement used for reference to indicate the character or quality desired in a requested product or service. When specified in a bid document, equal items will be considered, provided the response clearly describes the article. Offers of equal items must state the brand and number, or level of quality. When brand, number, or level of quality is not stated by bidder, the offer will be considered exactly as specified. The determination of the Purchasing Agent as to what items are equal is final and conclusive.

2. Introduction

2.1. Summary

The County of Sacramento is soliciting bids from qualified firms to provide continuous alarm monitoring services for County-owned facilities. The intent of this RFB (Request for Bid) is to establish an agreement with a reliable service provider capable of delivering 24-hour monitoring, prompt event notification, and professional response coordination to support the safety and security of County personnel, property, and the public. The proposed agreement will be in place for one (1) year, with an option to extend for an additional four (4) one year terms.

Alarm systems covered under this solicitation may include, but are not limited to, fire, burglary, panic, and other security-related signals across multiple locations. The successful bidder will demonstrate the operational capacity, technical competence, and regulatory compliance necessary to; monitor diverse systems, minimize false alarms, and respond effectively to alarm events in accordance with County requirements and applicable codes.

2.2. Contact Information

Any inquiries or requests regarding this solicitation must be submitted via OpenGov. Contact with unauthorized County personnel during the selection process may result in disqualification.

Kevin Deol
Contract Services Officer I
9660 Ecology Ln
Sacramento, CA 95827
Email: deolk@saccounty.gov
Phone: (916) 876-6382

Department:
DGS: CAPSD - Procurement

Department Head:
Brandalyn Tramel
Purchasing Agent

2.3. Timeline

Release Project Date	February 24, 2026
Question Submission Deadline	March 10, 2026, 5:00pm
Submission Deadline	March 24, 2026, 5:00pm

Award Contract	April 3, 2026

3. Bidder's Instructions

3.1. General Format

Respond to all requests for information and completion of forms contained in this Request for Bid. A qualifying response must address all items. Brochures and advertisements will not be considered a complete reply to requests for information and will not be accepted as such. Bidder is solely responsible for accuracy and completeness of bid response and for electronically separating and marking documents as confidential when submitting their response through SacCountyEbids. Responses considered incomplete may be rejected.

3.2. Alteration of Bid Text

The original text of this bid document, as well as any attachments, amendments or other official correspondence related to this bid document, may not be manually, electronically or otherwise altered by bidder or bidder's agent(s). Any response containing altered, deleted, additional or otherwise non-original text will be disqualified.

3.3. Preparation of Response

A. All responses must be signed by an authorized officer or employee of the responder.

B. Responses must be submitted prior to the specified date and time, using the Sacramento County's Electronic Bidding website (SacCountyEbids). Responses delivered by hand, fax, telephone, e-mail, or any postal carrier will not be accepted. If bidder uploads a file to SacCountyEbids, it is bidder responsibility to ensure the file is not corrupt or damaged. If County is unable to open an attachment because it is damaged, corrupt, infected, etc., it may disqualify bidder's submission. See this training guide for guidance entering your online response.

C. Time of delivery must be stated as the number of calendar days following receipt of the order by the bidder to receipt of the goods or services by the County.

D. Time of delivery may be a consideration in the award.

E. Prices will be considered as net if no cash discount is offered. If a discrepancy between the unit price and the item total exists, the unit price prevails.

F. Shipping Terms: F.O.B. Destination, freight prepaid and added; Payment Terms: NET/30.

3.4. Confidential Information/Public Record

All responses become property of the County. All responses, including the accepted bid and any subsequent contract, become public records per the requirements of the California Government Code, Sections 6250 -6270, "California Public Records Act". Proprietary material must be clearly marked as such. Pricing and service elements of the successful bid are not considered proprietary information.

The County will treat all information submitted in a bid as available for public inspection once the County has selected a contractor. If you believe that you have a legally justifiable basis under the California Public Records Act (Government Section 6250 et. seq.) for protecting the confidentiality of any

information contained within your bid, you must identify any such information, together with the legal basis of your claim in your bid, and present such information separately as part of your response.

The final determination as to whether the County will assert your claim of confidentiality on your behalf shall be at the sole discretion of the County. If the County makes a determination that your information does not meet the criteria for confidentiality, you will be notified as such. Any information deemed to be non-confidential shall be considered public record.

4. Basis for Award

Award will be made to the bidder whose offer provides the greatest value, in our view, to the County from the standpoint of suitability to purpose, quality, service, previous experience, life cycle, cost, ability to deliver, or for other reasons deemed by Purchasing to be in the best interest of the County.

Public Bid Opening: As soon as possible after the date and time specified by the Request for Bid, pricing information will made public to all bidders. The responses will remain sealed during the bid evaluation period, and will be made available for public inspection upon notice of bid award.

This bid award will be determined by lowest responsive and responsible bidder. Bid responses will be considered valid for a period of 180 calendar days after bid closing date above.

The County reserves the right to award multiple contracts as a result of this RFB.

Note: All specifications, terms and conditions of this request will apply to any resulting order.

5. Project Details

5.1. Important Instructions for Electronic Submittal

The County is accepting electronic bid submissions. Bidders shall create a FREE account with OpenGov Procurement by signing up at Sign Up (opengov.com). Once you have completed account registration, browse back to this page, click on "Submit Response", and follow the instructions to submit the electronic bid.

5.2. Scope of Work

The Contractor shall provide continuous 24/7/365 monitoring for all security, environmental, and fire alarm signals transmitted from County facilities. All monitoring services shall be performed from a UL 827–Listed central monitoring station that meets all staffing, redundancy, power, and communication path requirements defined under UL 827.

Monitoring operations shall comply with NFPA 72 Chapter 26 – Supervising Station Alarm Systems, including operator qualifications, signal classification, recordkeeping, testing, and alarm retransmission requirements.

The Contractor shall furnish all labor, equipment, systems, and expertise necessary to perform the services described herein, including but not limited to the following requirements:

1) Provide 24 hour per day, 7 day per week monitoring on security, environmental and fire alarms transmitted to the central station and must notify County of Sacramento Communications Center of facility location and alarm type.

2) Develop and maintain an inventory of test signal frequencies and response procedure for lapses in test signals and loss communications.

3) Develop and maintain security/pass code procedure for purpose of cancelling response to alarms.

4) Provide an annual true up for service changes.

5) Provide access to central station data and activity upon County’s request.

6) Provide a list of standard reports upon request (such as open/close reports, number of people to contact, alarm reports, alarm verification).

7) Be able to add or remove locations and alarm types as required by County's evolving needs.

Fire Alarm Signal Processing & Notification

All fire alarm signals—including alarm, supervisory, and trouble conditions—shall be immediately retransmitted to the County of Sacramento Communications Center in accordance with NFPA 72 §26.2.1.2, with no delay for verification unless explicitly authorized by the Authority Having Jurisdiction (AHJ). Transmission must preserve the received zone, point, or event-level identification.

Each fire alarm notification to the Communications Center shall include:

- Facility name and physical address
- Alarm type (Fire: Alarm/Supervisory/Trouble)
- Signal classification (zone/point/event)
- Time of receipt
- Any NFPA-permitted verification actions, when applicable

Security Alarm Signal Processing & False-Alarm Reduction

All intrusion/security alarm signals shall be processed using Enhanced Call Confirmation (Two-Call Verification) before requesting law enforcement dispatch, consistent with IACP/SIAC Model Alarm Ordinance best practices.

Security alarm notifications to the Communications Center shall include:

- Facility name and physical address
- Alarm type (Burglary/Panic/Hold-Up)
- Signal details (zone/point/event)
- Verification steps completed
- Time of receipt

Environmental Alarm Signal Processing

Environmental alarm signals—including but not limited to temperature deviation, water presence, humidity, pressure, or power loss—shall be processed and escalated according to the County's approved escalation matrix.

Critical environmental events shall receive operator action within 60 seconds, consistent with central-station performance expectations under UL 827.

- Environmental alarm notifications shall include:
- Facility name and physical address
- Specific environmental sensor type
- Event severity classification
- Time of receipt
- Escalation actions taken

Communication Path Monitoring & Missed Tests

The Contractor shall maintain and supervise dual communication paths (e.g., IP and cellular) with automated monitoring for failures, consistent with the redundancy requirements defined under UL 827.

Missed test signals or loss of communication shall trigger operator review and escalation within 15 minutes, consistent with NFPA 72 requirements for supervising station response to trouble and supervisory conditions.

Recordkeeping and Data Access

The Contractor shall maintain complete records of all alarm events, operator actions, communications, supervisory and trouble conditions, and retransmission activities in accordance with NFPA 72 recordkeeping provisions. All records shall be made available to the County upon request.

Data Security Requirements

The Contractor shall implement reasonable safeguards to protect all alarm and communication data, including controls aligned with NIST SP 800-53 Rev. 5 such as access control, encryption, and incident response. When applicable, the Contractor shall ensure systems handling law-enforcement-related data comply with the FBI CJIS Security Policy. The Contractor may demonstrate security program maturity through industry-recognized frameworks such as SOC 2 or ISO/IEC 27001.

5.3. Qualifications and Requirements

The following qualifications and requirements establish the minimum eligibility standards for bidders responding to this Request for Bid. Failure to meet these requirements may result in a bid being deemed non-responsive.

- Must be a legally established business entity (e.g., sole proprietorship, LLC, corporation)
- Must carry appropriate liability insurance and workers' compensation coverage upon contract award
- Must agree to comply with all applicable County, State, and Federal regulations
- Must be UL 827 listed and certified, in addition to meeting all Local, State, and Federal regulations.
- Must have a minimum of three (3) years in business providing commercial alarm monitoring services.

- Must provide a minimum of three (3) references performing like services for public agencies.

5.4. Cooperative Participation Agreement

This RFP/B is part of a cooperative purchasing agreement through the Lead Participating Agency, County of Sacramento, for SCoPA (Sacramento County Procurement Alliance), a collaboration that allows the County and other Governmental, Educational, and Non-Profit entities to benefit from collective purchasing power. As a result, any selected bid may be utilized by additional participating entities, providing expanded visibility and potential for additional opportunities. Respondent further acknowledges that Cooperative use is not guaranteed.

Optional National Compliance

This RFP/B is issued in accordance with the regulations and requirements of the State of California and is primarily intended for services within this state. However, respondents interested in providing services outside of California under this contract must demonstrate their ability to comply with the applicable local, state, and federal regulations of any additional states where services may be provided. Compliance with equivalent regulations in other states will be required for those bidders seeking to expand their service offerings nationally

Eligibility Requirements - Optional Licensing and Compliance Across States

Proposers interested in being considered for business outside of California must possess or demonstrate the ability to obtain all necessary local, state, and federal certifications and permits required not only in California but also in any other states where they propose to offer services.

6. Vendor Submissions

6.1. Bid Requirements*

Did you read through and confirm that you met all of the bid requirements?

☐ Yes
☐ No

*Response required

6.2. Qualifications*

Does your firm meet all of the qualifications stated in section 5.3?

☐ Yes
☐ No

*Response required

6.3. Upload your UL certification here.*

*Response required

6.4. Cooperative Participation Alliance Terms*

The Master Agreement(s) awarded under this Solicitation by County of Sacramento, will be made available to additional Participating Agencies ("PAs") on a local, regional, or national level. PA's may include, but aren't limited to, entities such as local governments, educational institutions, special districts or non-profits, that have joined together to leverage their joint buying power. These entities will operate under the same terms and pricing as Lead Procurement Agency (LPA), County of Sacramento, including Administrative Fee and Sales Reporting provisions. PAs may include but aren't limited to municipalities, counties, states, higher education institutions, public authorities, councils of government, regional governments, public health institutions, or other eligible public agencies, educational institutions and non-profit organizations.

The awarded vendor(s) are required to provide all services to Sacramento County. Ability to service PA's outside Sacramento County will not affect your ability to win this business. Please download, complete, and upload the Cooperative Procurement Alliance Terms and conditions document if your firm is interested in participating in a cooperative purchasing agreement**.**

- SCOPA_Cooperative_Procureme...

*Response required

6.5. Vendor References*

Please provide a minimum of three (3) references below. Include the following information.

Reference 1

- Agency/ Company Name
- Year Completed

- Name of Project Manager
- Email Address & Phone Number
- Brief Description of Scope
- Total Project Cost

Reference 2

- Agency/ Company Name
- Year Completed
- Name of Project Manager
- Email Address & Phone Number
- Brief Description of Scope
- Total Project Cost

Reference 3

- Agency/ Company Name
- Year Completed
- Name of Project Manager
- Email Address & Phone Number
- Brief Description of Scope
- Total Project Cost

*Response required

6.6. Bid Documents*

Please Upload any/all required or supplemental bid documents here.

*Response required

6.7. Confidential Company Information (if applicable)

The County will treat all information submitted in a proposal as available for public inspection once the County has selected a contractor. If you believe that you have a legally justifiable basis under the California Public Records Act (Government Section 6250 et. seq.) for protecting the confidentiality of any information contained within your proposal, you must identify any such information, together with the legal basis of your claim in your proposal, and present such information in this section as part of your response package. Click "File Upload" below to upload your confidential documents.

6.8. Contractor Certification of Compliance, part 1*

WHEREAS it is in the best interest of Sacramento County that those entities with whom the County does business demonstrate financial responsibility, integrity and lawfulness, it is inequitable for those entities with whom the County does business to receive County funds while failing to pay court-ordered child, family and spousal support which shifts the support of their dependents onto the public treasury.

Therefore, in order to assist the Sacramento County Department of Child Support Services in its efforts to collect unpaid court-ordered child, family and spousal support orders, the following certification must be provided by all entities with whom the County does business:

CONTRACTOR hereby certifies that either:

☐ (a) the CONTRACTOR is a government or non-profit entity (exempt); or
☐ (b) the CONTRACTOR has no Principal Owners (25% or more) (exempt); or
☐ (c) each Principal Owner (25% or more), does not have any existing child support orders; or
☐ (d) CONTRACTOR'S Principal Owners are currently in substantial compliance with any court-ordered child, family and spousal support order, including orders to provide current residence address, employment information, and whether dependent health insurance coverage is available. If not in compliance, Principal Owner has become current or has arranged a payment schedule with the Department of Child Support Services or the court.
*Response required

6.9. Contractor Certification of Compliance, part 2*

New CONTRACTOR shall certify that each of the following statements is true:

A. CONTRACTOR has fully complied with all applicable state and federal reporting requirements relating to employment reporting for its employees; and

B. CONTRACTOR has fully complied with all lawfully served wage and earnings assignment orders and notices of assignment and will continue to maintain compliance.

NOTE: Failure to comply with state and federal reporting requirements regarding a Contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment constitutes a default under the contract; and failure to cure the default within 90 days of notice by the County shall be grounds for termination of the contract. Principal Owners can contact the Sacramento Department of Child Support Services at 1-866-901-3212, by writing to P.O. Box 269112, Sacramento, 95826-9112, or via the Customer Connect website at www.childsup.ca.gov.

☐ Please confirm

*Response required

6.10. Solicitation Exceptions*

Please list all exceptions below referring to name of specific section and (where applicable) paragraph, subsection number, or other identifier. For each exception, please quote the statement(s) to which you

are taking an exception, for reference during bid analysis. Exceptions considered excessive or affecting vital terms, conditions or specifications may reduce or eliminate your prospects for award.

Please include the following with every exception (if your company has no exceptions, type "**N/A**" in this field):

A. Page #

B. Section#/Title

C. Exception Description

*Response required

6.11. Non-Collusion Affidavit*

I state that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this proposal.

I state that:

A. The price(s) and amount of this proposal have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder, except as disclosed below in the exceptions field (accept with exceptions).

B. That neither the price(s) nor the amount of this proposal, and neither the approximate price(s) nor approximate amount of this proposal, have been disclosed to any other firm or person who is a bidder or potential bidder, and that they will not be disclosed before proposal opening.

C. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal on this contract, or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal/bid or other form of complementary proposal.

D. The proposal by my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

E. My firm, its affiliates, subsidiaries, officer, directors and employees are not currently under investigation by any governmental agency and have not in the last five years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.

F. No current or previous employee of the County of Sacramento (employed by County of Sacramento within the last calendar year) has been involved or is currently involved in any manner, directly or indirectly, with bidder's response or considerations in responding to this request.

I understand and my firm understands and acknowledges that the above representations are material and important, and will be relied upon by the County of Sacramento in awarding the contract(s) for which this proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the County of Sacramento of the true facts relating to the submission of proposals/bids for this contract. Any violation of this certification shall render bidder's response invalid. In such a case, bidder's response will be immediately disqualified.

☐ Please confirm

*Response required

6.12. Risk Assessment Questionnaire*

Please download the below documents, complete, and upload.

- Risk_Assessment_Questionnai...

*Response required

6.13. Procurement Opportunities Program - Local and Micro Business Preference

PURPOSE

The purpose of the Procurement Opportunities Program is to promote and enhance the utilization of local and small business enterprises in the County's procurement and contracting processes. Small businesses contribute to the overall economic health of the community. Therefore, government has a compelling interest to provide economic opportunity to small businesses. The economic health of the community is dependent upon an active and thriving business community, including both large and small businesses. For this reason, the program is designed to provide procedural assistance and contracting information to any firm wishing to do business with the County. This program is not, however, intended to become a separate activity within the County's procurement and contracting process. It is intended to be an integral part of the County's standard procurement and contracting process.

INCENTIVES

Service and supply acquisition: For material, supply, construction and/or non-professional service contracts of less than $1,000,000 processed through the Department of General Services, Contract and Purchasing Services Division, or through the Delegated Purchase Order (DPO) Program. The County of Sacramento will award a two-percent (2%) price or point micro-business preference to State Certified Micro-Business enterprises located within the Sacramento Regional Market Area (Sacramento, El Dorado, Placer, Sutter, Yolo and Yuba Counties), and/or a five-percent (5%) price or point local business preference.

The Delegated Purchase Order program (a delegated purchasing program utilized by department "DPO Buyers") includes a provision requiring the departments to obtain multiple quotes based on the dollar amount of the purchase. This program will eliminate the quoting requirement if the DPO Buyer issues a DPO to a certified micro-business in the Sacramento Regional Market Area. When obtaining multiple quotes, the DPO Buyer shall apply all applicable preferences stipulated in this program.

LOCAL BUSINESS PREFERENCE QUALIFICATIONS

Pursuant to Sections 2.56.420 and 2.56.440 of the Sacramento County Code, where applicable, a local price or point preference credit of 5% shall be granted to Local Business Enterprises on supply and non-professional service contracts of less than one million dollars ($1,000,000) to business enterprises located within Sacramento County when evaluating bids for material, supply, construction, and/or non-professional services acquisitions processed through the Department of General Services, Contract and Purchasing Services Division or through the Delegated Purchase Order Program. In order to qualify for local preference, a vendor must meet all of the following criteria (as defined in SCC 2.56.420):

A. The business maintains its Principal Place of Business within the geographic boundaries of the County of Sacramento.

    1. Suppliers and professional truck drivers are not required to maintain their principal place of business within the County, but must maintain a Fixed Office within the County. Suppliers must also maintain a continuously stocked inventory within the County consistent with the type of goods for which the business is seeking a local preference. Professional truck drivers must also park their registered vehicles and trailers within the County when not under contract for use. The business may be required to submit to the County a copy of its rental or lease agreement evidencing its Fixed Office location.

B. The business must provide 50 percent or more of the contracted product from its own local inventory.

C. The business must possess a current County of Sacramento business license or a business license from a city within the County. If the business's Fixed Office is located in a city that does not issue business licenses, the business must be current with the city's business operations taxes or other business regulations.

D. The business has been established and conducting business activities in the County for at least six months preceding the due date of the bid/proposal for which a local preference is being sought. The business may be required to submit to the County evidence of its business activities within the Sacramento area during the preceding six months.

E. The business must have paid sales tax to either a city located within the County or to the County of Sacramento. The business may be required to submit to the County copies of its State of California Board of Equalization sales and use tax returns.

This preference shall also be provided to Sacramento Regional Market Area businesses that meet the criteria of a Local Business Enterprise for the county in which they are located, provided that:

A. Those criteria are at least as stringent as section 2.56.420(d); and

B. The county in which such businesses are located also provides pricing preferences to businesses located within Sacramento County.

Bidders claiming local vendor preference for any Request for Bid, Price Quote, or Request for Proposal must submit an Affidavit of Eligibility (see page 3) with their bid, quote or proposal response, unless an approved affidavit is already on file.

For questions or assistance relating to the County of Sacramento's Local Vendor Preference Policy, call the Contract & Purchasing Services Division at 916-876-6360 or visit our website at www.saccountybids.net.

Complete information regarding this program is located on the following website:

http://www.dgs.saccounty.net/capsd/Pages/County-Purchasing-Code.aspx#2.56.410

MICRO-BUSINESS PREFERENCE QUALIFICATIONS

Most County contracts are open to competitive bidding. It is the policy of the County to actively solicit participation by small business enterprises in its procurement and contracting activities. In order for the County to readily find small businesses to solicit, businesses should (1) be certified with the State of California, Office of Small Business and DVBE Services, or reciprocal agency, and (2) register with the State of California, Department of General Services.

The County will accept certifications from the State of California, Office of Small Business and DVBE Services, or reciprocating governmental agencies. The County will accept formal certifications from other agencies within the State of California for documentation purposes. For a firm to be eligible for a two-percent (2%) price preference, it must meet all of the following criteria (as defined in SCC 2.56.420):

A. formally certified micro-business,

B. independently owned and operated,

C. is not dominant in its field of operation,

D. has its Principal Place of Business located in the Sacramento Regional Market Area,

E. together with its affiliates, is either a service, construction, or non-manufacturing firm with twenty-five (25) or fewer employees, and

F. an average annual gross receipts of five million dollars ($5,000,000) or less over the previous three years.

COMPLETE THIS SECTION IF YOU QUALIFY FOR AND WISH TO CLAIM A 5% LOCAL VENDOR PREFERENCE AND/OR A 2% MICRO-BUSINESS PREFERENCE (REFER TO PREVIOUS INFORMATION FOR QUALIFICATION REQUIREMENTS).

To claim the local vendor preference (5%), complete the items in sections 18 and 19 below. To claim the micro-business preference, complete the items in sections 18 and 20 below. To claim both preferences (7% combined), complete all sections 18 - 20. Incomplete forms may be rejected.

*6.13.1. Does your company qualify for the Local Business Preference, and/or the Micro-Business Preference?**

Select "Yes" if your company meets either of the local/micro business preference qualifications above.

If you selected "No" then the remaining questions do not require a response EXCEPT for the two (2) confirmations "Under penalty of perjury, the undersigned states that the foregoing statements are true and correct..."

☐ Yes
☐ No

*Response required

6.13.2. Legal name of Business and Physical Address (Also Include Mailing Address if different).

Enter the following information here:

A. Legal name of business

B. Physical street address, city, state & zip code

C. Mailing address (only if different from physical address)

6.13.3. County and Year Business was Established

A. County established:

B. Year established:

C. Business license number:

D. Business license issued by:

6.13.4. Does your business have more than one office in the State of California?

If **Yes**, specify the office location considered as the *point-of-sale for sales tax purposes*:

A. Office Location: street address, city, state, zip code

6.13.5. For transactions which require sales tax, provide the Reseller Permit Number.

Please enter the following information exactly as it appears on your permit:

A. Permit number

B. Company name

C. Street address, city, state, zip code

6.14. Procurement Opportunities Program - Local Business Preference Questionnaire

6.14.1. Is your Principal Place of Business located within the geographic boundaries of the County of Sacramento?

☐ Yes

☐ No

6.14.2. Does your business provide 50 percent or more of the contracted product from its own local inventory?

☐ Yes
☐ No

6.14.3. Does your business possess a current County of Sacramento business license or a business from a city within the County?

☐ Yes
☐ No

6.14.4. Has your business been established and conducting business activities in the County for at least six months preceding the due date of the bid/proposal for which a local preference is being sought?

☐ Yes
☐ No

6.14.5. Has your business paid sales tax to either a City located within the County or to the County of Sacramento?

☐ Yes
☐ No

*6.14.6. Under penalty of perjury, the undersigned states that the foregoing statements are true and correct. The undersigned also acknowledges that any person, firm, corporation or entity intentionally submitting false information to the County in an attempt to qualify for local preference shall be prohibited from bidding on Sacramento County products and services for a period of one (1) year.**

☐ Please confirm

*Response required

6.15. Procurement Opportunities Program - Micro-Business Preference Questionnaire

6.15.1. Is your business independently owned and operated?

☐ Yes
☐ No

6.15.2. Is your business not dominant in its field of operation?

☐ Yes
☐ No

6.15.3. Together with your affiliates, is your business either a service, construction, or non-manufacturing firm with twenty-five (25) or fewer employees?

☐ Yes
☐ No

6.15.4. Does your business have an average annual gross receipts of five million dollars ($5,000,000) or less over the previous three years?

☐ Yes
☐ No

6.15.5. Provide the company's State of California Small Business Certification Number and expiration date.

*6.15.6. Under penalty of perjury, the undersigned states that the foregoing statements are true and correct. The undersigned also acknowledges that any person, firm, corporation or entity intentionally submitting false information to the County in an attempt to qualify for local preference shall be prohibited from bidding on Sacramento County products and services for a period of one (1) year.**

☐ Please confirm

*Response required

7. Pricing Table

Complete the following pricing tables in their entirety. Attachments A and B in Section 11 provide further context in regards to manufacturer and type of alarm by location. Some locations require more than one type of alarm monitoring, and as a result appear in more than one of the below tables.

ONE TIME START UP COSTS

Provide the start up cost (if any) to switch the alarms of Sacramento County's 159 locations to your firm's network.

Line Item	Description	Unit of Measure	One Time Cost
1	Start Up Cost	$	

FIRE ALARM MONITORING

Line Item	Description	Unit of Measure	Monthly Cost
2	10060 Goethe Rd	$	
3	10151 Florin Rd (Vineyard)	$	
4	10566 Peter A McCuen	$	
5	10594 Peter A. McCuen Bldg 1703	$	
6	10618 Schirra Ave	$	
7	10620 Schirra Ave	$	
8	10626 Schirra Ave	$	
9	10628 Schirra Ave	$	
10	10630 Schirra Ave	$	
11	10635 Schirra Ave	$	
12	10636 Schirra Ave	$	
13	10638 Schirra Ave	$	

Line Item	Description	Unit of Measure	Monthly Cost
14	11601 FAIR OAKS BLVD Sacramento	$	
15	12701 Kiefer Blvd Rancho Cordova	$	
16	1400 North A St	$	
17	14049 Boys Ranch Rd	$	
18	14273 River Road, Walnut Grove	$	
19	1590 North A Street	$	
20	170 Primasing Ave	$	
21	1725 28th St Sacramento	$	
22	1825 Bell St	$	
23	210 N Lincoln Way Galt	$	
24	2101 Hurley Way	$	
25	2112 22ND Street Sacramento	$	
26	2130 Stockton Blvd Sacramento	$	
27	2140 Stockton Blvd	$	
28	2443 Marconi Ave Sacramento	$	
29	2450 Florin Rd. Sacramento	$	
30	2700 Fulton Ave	$	
31	2901 Truxel Road Sacramento	$	
32	3331 Peacekeeper Way Sacramento	$	
33	3341 Power Inn Road	$	
34	3460 Business Dr, Ste 150	$	

Line Item	Description	Unit of Measure	Monthly Cost
35	3560 Femoyer St.	$	
36	3584 Femoyer St	$	
37	3587 Bleckley st	$	
38	3587 Bleckley St Bldg 3587	$	
39	3649 Femoyer st	$	
40	3701 Branch Center Sacramento	$	
41	3839 Bradshaw Rd Sacramento	$	
42	3990 Branch Center Rd Sacramento	$	
43	4000 Branch Center Road	$	
44	4001 Branch Center Road Sacramento	$	
45	4111 Branch Center Drive	$	
46	4135 Traffic Way	$	
47	4235 Antelope Road Sacramento	$	
48	444 N 3rd St	$	
49	4450 Roseville Road Sacramento	$	
50	4600 Broadway	$	
51	4660 Via Ingoglia	$	
52	4799 Stockton Blvd Sacramento	$	
53	4800 Broadway Sacramento	$	
54	4837 Watt Avenue	$	
55	5026 Don Julio	$	

Line Item	Description	Unit of Measure	Monthly Cost
56	5600 South Land Park Dr Sacramento	$	
57	5605 Marconi Ave Sacramento	$	
58	600 8TH & 720 F STREET Sacramento	$	
59	609 9th St Sacramento	$	
60	6132 66TH AVE Sacramento	$	
61	625 7TH Street Sacramento	$	
62	6700 Auburn Blvd Sacramento	$	
63	700 H Street Sacramento	$	
64	7000 65th St Sacramento	$	
65	711 G Street	$	
66	725 7th Street Sacramento	$	
67	7340 24th Street Sacramento	$	
68	7400 Imagination Parkway Sacramento	$	
69	7760 Freeport Blvd	$	
70	799 G Street Sacramento	$	
71	827 7th St. Sacramento	$	
72	828 I Street Sacramento	$	
73	8383 Florin Rd Sacramento	$	
74	8900 Elk Grove Blvd Elk Grove	$	
75	891 Watt Ave Sacramento	$	
76	901 G Street Sacramento	$	

Line Item	Description	Unit of Measure	Monthly Cost
77	920 Grand Ave Sacramento	$	
78	9250 Bond Rd Elk Grove	$	
79	9601 Kiefer Blvd	$	
80	9603 Kiefer Blvd	$	
81	9611 Conservation Rd Sacramento	$	
82	9630 Conservation Sacramento	$	
83	9671 Agriculture Lane Sacramento	$	
84	9700 Goethe Rd #C, Sacramento	$	
85	9717 Colony Road	$	
86	9845 Folsom Blvd Rancho Cordova	$	

BURGLARY ALARM MONITORING

Line Item	Description	Unit of Measure	Monthly Cost
87	10618 Schirra Ave	$	
88	10620 Schirra Ave	$	
89	10626 Schirra Ave	$	
90	10628 Schirra Ave	$	
91	10630 Schirra Ave	$	
92	10636 Schirra Ave	$	
93	10638 Schirra Ave	$	
94	10863 Gold Center Dr	$	
95	11080 White Rock Rd	$	

Line Item	Description	Unit of Measure	Monthly Cost
96	11601 FAIR OAKS BLVD Sacramento	$	
97	12270 Bruceville Rd Sacramento	$	
98	12701 Kiefer Blvd Rancho Cordova	$	
99	1400 North A St	$	
100	14049 Boys Ranch Rd	$	
101	14177 Market St Walnut Grove	$	
102	170 Primasing Ave	$	
103	1725 28th St Sacramento	$	
104	1825 Bell St	$	
105	210 N Lincoln Way Galt	$	
106	2101 Hurley Way	$	
107	2109 Del Paso Blvd Sacramento	$	
108	2112 22ND Street Sacramento	$	
109	2130 Stockton Blvd Sacramento	$	
110	2140 Stockton Blvd	$	
111	2150 Stockton Blvd.	$	
112	2443 Marconi Ave Sacramento	$	
113	2450 Florin Rd. Sacramento	$	
114	2700 Fulton Ave	$	
115	2701 5th Street ,suite 5	$	
116	2750 Gateway Oaks, Ste 330 Sacramento	$	

Line Item	Description	Unit of Measure	Monthly Cost
117	2897 Kilgore Road	$	
118	2901 Truxel Road Sacramento	$	
119	301 Bicentennial Circle Sacramento	$	
120	3075 Prospect Park	$	
121	3320 Data Drive	$	
122	3331 Peacekeeper Way Sacramento	$	
123	3341 Power Inn Road	$	
124	3400 Business Dr Sacramento	$	
125	3460 Business Dr, Ste 150	$	
126	3560 Business Dr #132 Sacramento	$	
127	3587 Bleckley st	$	
128	3636 American River Drive	$	
129	3649 Femoyer st	$	
130	3700 Business Dr. Suite 100	$	
131	3701 Branch Center Sacramento	$	
132	3701 Power Inn Road Sacramento	$	
133	3707 Kings Way	$	
134	3730 Debellevue Street	$	
135	3750 Kilgore Rd. Rancho Cordova	$	
136	3800 Branch Center Sacramento	$	
137	3839 Bradshaw Rd Sacramento	$	

Line Item	Description	Unit of Measure	Monthly Cost
138	3840 Rosin Court Suite 200	$	
139	3846 Bazley Wy Hangar 7015	$	
140	3960-3970 Research Drive Sacramento	$	
141	4000 Branch Center Road	$	
142	4100 Branch Center Road	$	
143	4235 Antelope Road Sacramento	$	
144	4400 Auburn	$	
145	4420 Auburn	$	
146	444 N 3rd St	$	
147	4450 E Commerce Way Sacramento	$	
148	4600 Broadway	$	
149	4660 Via Ingoglia	$	
150	4799 Stockton Blvd Sacramento	$	
151	4800 Broadway Sacramento	$	
152	500 G St	$	
153	5229 Hazel Ave Ste B	$	
154	5301 Power Inn Rd #180	$	
155	5600 South Land Park Dr Sacramento	$	
156	5605 Marconi Ave Sacramento	$	
157	5747 Watt Ave	$	
158	600 8TH & 720 F STREET Sacramento	$	

Line Item	Description	Unit of Measure	Monthly Cost
159	601 Alhambra Blvd. Sacramento	$	
160	609 9th St Sacramento	$	
161	6132 66TH AVE Sacramento	$	
162	625 7TH Street Sacramento	$	
163	6700 Auburn Blvd Sacramento	$	
164	6724 6th Street, Rio Linda	$	
165	700 N 5th St Sacramento	$	
166	7000 65th St Sacramento	$	
167	7001 East Parkway Sacramento	$	
168	711 E Street	$	
169	7171 Bowling Dr. Sacramento	$	
170	720 9th Street	$	
171	725 7th Street Sacramento	$	
172	7300 Lincolnshire Drive	$	
173	7335 Gloria Drive	$	
174	7340 24th Street Sacramento	$	
175	7400 Imagination Parkway Sacramento	$	
176	7405 Greenhaven Sacramento	$	
177	7760 Freeport Blvd	$	
178	813 6th St Sacramento, CA	$	
179	8239 E. Stockton Blvd Ste A	$	

Line Item	Description	Unit of Measure	Monthly Cost
180	828 I Street Sacramento	$	
181	8383 Florin Rd Sacramento	$	
182	847 & 849 F Street West Sacramento	$	
183	8745 Folsom Blvd	$	
184	8820 Greenback Lane Suite L Orangevale	$	
185	8880 Cal Center Drive Suite 450	$	
186	8900 Elk Grove Blvd Elk Grove	$	
187	891 Watt Ave Sacramento	$	
188	920 Grand Ave Sacramento	$	
189	925 Del Paso Blvd Suite 180	$	
190	925 Del Paso Blvd Suite 500	$	
191	9300 Tech Center Drive	$	
192	9310 Tech Center Drive Suite 205	$	
193	9310 Tech Center Drive Suite 240	$	
194	9603 Kiefer Blvd	$	
195	9605 Kiefer Blvd	$	
196	9616 Micron Ave	$	
197	9616 Micron Ave Ste 600 Sacramento	$	
198	9675 Conservation Road	$	
199	9700 Goethe Rd #C, Sacramento	$	
200	9717 Colony Road	$	

Line Item	Description	Unit of Measure	Monthly Cost
201	9750 Business Park Dr Sacramento	$	
202	9750 Business Park Drive	$	
203	980 9th Street Suite 1900	$	
204	9800 Goethe Road	$	
205	9845 Folsom Blvd Rancho Cordova	$	

PANIC ALARM MONITORING

Line Item	Description	Unit of Measure	Monthly Cost
206	10060 Goethe Rd	$	
207	11080 White Rock Rd	$	
208	1725 28th St Sacramento	$	
209	210 N Lincoln Way Galt	$	
210	2101 Hurley Way	$	
211	2450 Florin Rd. Sacramento	$	
212	2700 Fulton Ave	$	
213	301 Bicentennial Circle Sacramento	$	
214	3341 Power Inn Road Sacramento	$	
215	3636 American River Drive	$	
216	3701 Power Inn Road Sacramento	$	
217	3839 Bradshaw Rd Sacramento	$	
218	3960-3970 Research Drive Sacramento	$	
219	4111 Branch Center Drive	$	

Line Item	Description	Unit of Measure	Monthly Cost
220	4100 Traffic Way	$	
221	444 N 3rd St	$	
222	4800 Broadway Sacramento	$	
223	5747 Watt Ave	$	
224	609 9th St Sacramento	$	
225	700 H Street Sacramento	$	
226	7405 Greenhaven Sacramento	$	
227	813 6th St Sacramento, CA	$	
228	828 I Street Sacramento	$	
229	9616 Micron Ave	$	
230	9700 Goethe Rd #C, Sacramento	$	
231	980 9th Street Suite 1900	$	

VALUE-ADDED SERVICES

In addition to the required services, please provide itemized pricing for the following value-added services, which may be requested on an as-needed basis.

Line Item	Description	Unit of Measure	Cost per Occurance
232	Video or audio alarm verification to reduce false dispatches and improve situational awareness	$	
233	API or system integration services to connect alarm data with County workflows, dashboards, or dispatch systems	$	
234	Advanced reporting and analytics, including trend analysis, false-alarm reduction insights, or predictive maintenance indicators	$	

Line Item	Description	Unit of Measure	Cost per Occurance
235	User training and support, such as refresher classes on alarm use, passcodes, and false-alarm prevention	$	

8. Sacramento County Standard Terms and Conditions

A. BID/QUOTE/PROPOSAL TERMS AND CONDITIONS: All of the terms and conditions of the bid, quote, or proposal against which this agreement is applied, are hereby incorporated.

B. SALES TAX NOT INCLUDED: Unless otherwise definitely specified, the unit prices do not include California sales and use tax or Sacramento County sales and use tax.

C. INVOICING & PAYMENT: Upon timely submission of itemized invoices by vendor/contractor, payment shall be made per the terms of this agreement and for the prices stipulated for supplies delivered and/or services rendered after inspection and acceptance. Deductions, if any, may be made from payment as provided by this agreement. Payment on partial deliveries may be made whenever amounts due so warrant or when requested by the vendor/contractor and approved by the County. In connection with any cash (payment) discount specified in this agreement, time will be computed from the date of complete delivery of the supplies, equipment or services as specified, or from date correct invoices are received by County, whichever is later. For the purpose of earning the discount, payment is deemed to be made on the date of mailing of the County warrant or check.

D. HOLD HARMLESS: The vendor/contractor shall hold the County of Sacramento, its officers, agents, servants and employees harmless from liability of any nature or kind because of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this order, and agrees to defend, at his own expense, any and all actions brought against the County of Sacramento or himself because of the unauthorized use of such articles.

E. DEFAULT BY VENDOR/CONTRACTOR: In case of default by vendor/contractor, the County of Sacramento may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor/contractor, the difference between the price named in the contract or purchase order and actual cost thereof to the County of Sacramento. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Agent.

F. RIGHT TO AUDIT: The County of Sacramento reserves the right to verify, by examination of vendor/contractor's records, all invoiced amounts when firm prices are not set forth in the purchase agreement.

G. ASSIGNMENT: This contract or purchase order is not assignable by vendor/contractor either in whole or in part, without the prior written approval of the County.

H. SUCCESSORS: This agreement shall be binding upon to the benefit of the successors and assigns of the respective parties hereto.

I. F.E.T. EXEMPTION: County is exempt from Federal excise tax pursuant to Internal Revenue Code 26 U.S.C. §4221(a)(4).

J. CHARGES NOT INCLUDED ON FACE NOT ACCEPTABLE: No charge will be accepted for packing, boxing, or cartage, except as specified in the Notice of Award. Freight collect shipments will not be accepted. Merchandise will not be accepted if payment is to be made at the time of delivery.

K. TITLE/RISK OF LOSS: Title, ownership, and risk of loss or damage of the Goods shall be in accordance with Delivery/FOB Terms on Page 1 of the contract. The Goods are delivered to, inspected and accepted by County, except when such loss or damage is due to the fault or negligence of County.

L. ALL UNDERSTANDINGS IN WRITING: It is mutually understood and agreed that no alteration or variation of price, quantity, supplies and/or services, and any terms of this contract shall be valid unless made in writing and signed by the parties hereto, and that no oral understandings or agreements shall be binding.

M. FORCE MAJEURE: The parties will not be held liable for delays or failure in fulfillment of conditions of purchase order or contract resulting from events beyond the reasonable control of such parties. Such events include, but are not be limited to strikes, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear events, earthquakes, acts of terrorism, severe weather events and other disasters.

N.VENDOR/CONTRACTOR TERMS AND CONDITIONS: County's standard terms and conditions shall govern any contract awarded. If, after award of contract, vendor/contractor provides additional terms or conditions, and there is a conflict between the terms and conditions of the parties, County's terms and conditions shall govern.

O. INFORMATION TECHNOLOGY ASSURANCES: Vendor/contractor shall take all reasonable precautions to ensure that any hardware, software, and/or embedded chip devices used by vendor/contractor in the performance of services under this agreement, other than those owned or provided by County, shall be free from viruses. Nothing in this provision shall be construed to limit any rights or remedies otherwise available to County under this agreement.

P.COMPLIANCE WITH FAMILY SUPPORT ORDERS: Vendor/contractor hereby certifies that it's principal owner(s) is in substantial compliance with Sacramento County's DCSS Program, federal and state laws regarding lawfully served orders for child, family and spousal support, including wage reporting and assignment of wages. (Failure to comply with such orders and cure the default within 90 days of notice by the County shall be grounds for termination of the contract or purchase order.

Q. COMPLIANCE WITH ALL LAWS, LICENSES AND PERMITS: In the performance of their duties, Vendor/contractor shall comply with all applicable federal, state, and county statutes, ordinances, regulations, directives, and laws and this contract shall be deemed to be executed within the State of California and construed with and governed by the laws of the State of California. Vendor/contractor shall possess and maintain all necessary licenses, permits, certificates and credentials required by the laws of the United States, the State of California, County of Sacramento and all other appropriate governmental agencies, including any certification and credentials required by County. Failure to comply with all laws, licenses and permits shall be deemed a breach of this Agreement and constitutes grounds for the termination of this Contract.

R. FOREIGN CURRENCY: In the event vendor invoices submitted to the County of Sacramento is received in foreign currency, vendor
understands and agrees the County of Sacramento will pay in US Dollars via wire, ACH, or check payment method. The County of
Sacramento's payment of US Dollars will be calculated using the currency exchange rate on the invoice

date, regardless of date paid, or received by vendor. The County of Sacramento calculates US Dollars based on the exchange rate on such invoice date provided by the Oanda currency converter site: http://www1.oanda.com/lang/en/currency/converter/.

9. Additional Terms and Conditions

9.1. Additional Terms and Conditions

Bidder Responsibility: You are expected to be thoroughly familiar with all specifications and requirements of this bid. Your failure or omission to examine any relevant form, article, site or document will not relieve you from any obligation regarding this bid. By submitting a response, you are presumed to concur with all terms, conditions and specifications of this bid unless you have specifically, by section number, raised objection.

Awards:

1. The County of Sacramento reserves the right to:
    1. award responses received on the basis of individual items, or groups of items, or on the entire list of items;
    2. reject any or all responses, or any part thereof;
    3. waive any informality in the responses; and
    4. accept the response that is in the best interest of the County. The Purchasing Agent's decision shall be final.
2. Preference for Sacramento County Products. In purchases by the County of Sacramento, price and quality being equal, preference must be given to Sacramento County products (Charter of the County of Sacramento, sec. 83); also, ". . . preference must be given to the lowest responsible local bidder offering to supply such items for purchase which are raised, grown, manufactured, fabricated, processed or assembled in Sacramento County . . ." (Sacramento County Code, sec. 2.56.060).
3. Preference for California-made materials. Pursuant to Sections 4330-4333 of the Government Code, the County, in awarding the purchase, must prefer supplies partially manufactured, grown or processed in California, price, fitness and quality being equal. In order to receive preference, responses must clearly specify the item(s) for which preference is claimed and the preference applicable.

Taxes:

1. Include any sales, use, or federal excise taxes in your response as separate line item(s).
2. If your company is outside California and collects sales tax, please state the amount as a separate item if the County is to remit the tax.
3. Items purchased for resale will show the County's resale permit number on the purchase order.
4. Exemption certificates will be furnished when federal excise tax is exempted.

Brand Names: Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided your offer clearly describes the article. Offers for equal items must state the brand and number, or level of quality. The determination of the Purchasing Agent as to what items are equal is final and conclusive. When brand, number, or level of

quality is not stated by bidder, the offer will be considered exactly as specified.

Samples: Samples of articles, when required, must be furnished free of cost. Samples may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request at your expense.

Termination:

1. County may terminate any resulting contract without cause upon thirty (30) days written notice to the other party. Notice shall be deemed served on the date of mailing. If notice of termination for cause is given by County to contractor and it is later determined that contractor was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to this paragraph (A).
2. County may terminate any resulting contract for cause immediately upon giving written notice to contractor, should contractor materially fail to perform any of the covenants contained in resulting contract in the time and/or manner specified. In the event of such termination, County may proceed with the work in any manner deemed proper by County. If notice of termination for cause is given by County to contractor and it is later determined that contractor was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to paragraph (A) above.
3. County may terminate or amend any resulting contract immediately upon giving written notice to contractor, 1) if advised that funds are not available from external sources for resulting contract or any portion thereof, including if distribution of such funds to the County is suspended or delayed; 2) if funds for the services and/or programs provided pursuant to resulting contract are not appropriated by the State; 3) if funds in County's yearly proposed and/or final budget are not appropriated by County for resulting contract or any portion thereof; or 4) if funds that were previously appropriated for resulting contract are reduced, eliminated, and/or re-allocated by County as a result of mid-year budget reductions.
4. If any resulting contract is terminated under paragraph A or C above, contractor shall only be paid for any services completed and provided prior to notice of termination. In the event of termination under paragraph a or c above, contractor shall be paid an amount which bears the same ratio to the total compensation authorized by resulting contract as the services actually performed bear to the total services of contractor covered by resulting contract, less payments of compensation previously made. In no event, however, shall County pay contractor an amount which exceeds a pro rata portion of the resulting contract total based on the portion of the resulting contract term that has elapsed on the effective date of the termination.
5. Contractor shall not incur any expenses under any resulting contract after notice of termination and shall cancel any outstanding expenses obligations to a third party that contractor can legally cancel.

Public Agency Participation: It is intended that any other public agency including those identified in the solicitation (i.e., city, district, public authority, public agency, municipality and other political sub-

division or public corporation of California) located in California shall have the option to participate in any award made as a result of this solicitation. The County of Sacramento shall incur no financial responsibility in connection with orders issued or delivered by another public agency. Each public agency using this contract shall accept sole and full responsibility for placing of orders and making payments to the contractor. In addition to the above, the contractor shall provide the same level of indemnification and insurance protection to each of the participating agencies ordering products and/or services under any award made as a result of this solicitation.

Out of State Vendors Providing Services to the County of Sacramento: Recent state legislation requires the County to withhold seven percent (7%) of all income paid to certain independent contractors who do not reside in California. (Rev. & Tax. Code §18662; Cal. Admin. Code §§18662-1-18662-14.) This provision does not apply if the total amount paid for services in a given year is less than $1,500. It also does not apply if the contractor is: a) a corporation with a principal place of business in California; b) a partnership with a permanent place of business in California; c) a corporation qualified through the Secretary of State to do business in California; or d) an individual with a permanent residence in the State of California.
FTB Waiver -The contractor can apply to the FTB for a waiver from this withholding requirement. An FTB waiver will generally be granted when the nonresident contractor has a current history of filing California tax returns and/or is currently making estimated tax payments to the FTB. An FTB waiver request is made on FTB Form 588, which can be faxed to the FTB at (916) 845-4831.

Payments (E-Payables)
The County of Sacramento has partnered with Bank of America to implement a card payment program, ePayables, offered to County's suppliers/contractors/vendors. This preferred payment method will reduce paper waste and expedite payments to recipients. Traditional forms of payment (hardcopy checks) remain.
ePayables will not affect payment terms and conditions of any existing contract. Once an invoice is approved for payment, an electronic remittance advice will be sent to the recipient's email instead of a hardcopy check. The remittance advice will include statement-type information such as: invoice numbers, dates, and invoice amounts. Payments can be retrieved with a County designated account number assigned to the contractor. For more information, go to www.bankofamerica.com/epayablesvendors or contact the Sacramento County Department of Finance at 916-874-7411 (epayables@saccounty.gov).

Late Payments: Should the county be late in making payments against invoices submitted correctly and timely, any interest levied by the vendor for payments shall be limited by the Section 926.10 of the California Government Code.

Reports:

1. CONTRACTOR shall, without additional compensation therefor, make fiscal, program evaluation, progress, and such other reports as may be reasonably required by COUNTY concerning CONTRACTOR's activities as they affect the contract duties and purposes herein. COUNTY shall explain procedures for reporting the required information.

2. CONTRACTOR agrees that, pursuant to Government Code section 7522.56, CONTRACTOR shall make best efforts to determine if any of its employees or new hires providing direct services to the county are members of the Sacramento County Employees' Retirement System (SCERS). CONTRACTOR further agrees that it shall make a report bi-annually (due no later than January 31st and July 31st) to the COUNTY with a list of its employees that are members of SCERS along with the total number of hours worked during the previous 6 months. This report shall be forwarded to where Notice is sent pursuant to resulting contract.

Web Accessibility: CONTRACTOR shall ensure that all web sites and web applications provided by CONTRACTOR pursuant to this Contract shall comply with the County of Sacramento's Web Accessibility Policy. Failing to comply with the WCAG ("Web Content Accessibility Guidelines") Version 2.1, Level AA policy (https://www.w3.org/TR/WCAG21/) or take significant steps toward doing so in a reasonable amount of time by April 24, 2026, shall result in consequences up to and including refund of purchase price and/or termination of the Contract.

9.2. Indemnification (services)

To the fullest extent permitted by law, for work or services provided under this Agreement, CONTRACTOR shall indemnify, defend, and hold harmless County, its governing Board, officers, directors, officials, employees, and authorized volunteers and agents, (individually an "Indemnified Party" and collectively "Indemnified Parties"), from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims"), including cost of defense, settlement, arbitration, expert fees, and reasonable attorneys' fees, resulting from injuries to or death of any person, including employees of either party hereto, and damage to or destruction of property, or loss of use or reduction in value thereof, including the property of either party hereto, and recovery of monetary losses incurred by County directly attributable to the performance of CONTRACTOR, arising out of, pertaining to, or resulting from the negligent acts, errors, omissions, recklessness, or willful misconduct of CONTRACTOR, its employees, or CONTRACTOR's subcontractors at any tier, or any other party for which CONTRACTOR is legally liable under law.

The right to defense and indemnity under this Section arises upon occurrence of an event giving rise to a Claim and, thereafter, upon tender in writing to CONTRACTOR. CONTRACTOR shall defend Indemnified Parties with counsel reasonably acceptable to County. Notwithstanding the foregoing, County shall be entitled, on its own behalf, and at the expense of CONTRACTOR, to assume control of its defense or the defense of any Indemnified Party in any legal action, with counsel reasonably selected by it. Should County elect to initially assume control of its defense, or the defense of any Indemnified Party, it does so without prejudice to its right to subsequently request that CONTRACTOR thereafter assume control of the defense and pay all reasonable attorneys' fees and costs incurred thereby.

This indemnity obligation shall not be limited by the types and amounts of insurance or self-insurance maintained by CONTRACTOR or CONTRACTOR's subcontractors at any tier.

Nothing in this indemnity obligation shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

The provisions of this indemnity obligation shall survive the expiration or termination of the Agreement.

10. Environmental Purchasing Policy

COUNTY OF SACRAMENTO

ENVIRONMENTALLY PREFERABLE PURCHASING

GUIDELINES AND PROCEDURES

1. PURPOSE

The purpose of the Environmentally Preferable Purchasing ("EPP") policy is to support the purchase of recycled and environmentally preferable products, and reduce waste to minimize environmental impacts of our work. The County of Sacramento recognizes that employees can make a difference in favor of environmental stewardship through contractual relationships and purchasing practices. The types of products and services purchased by the County of Sacramento has a big impact on our environment, our residents, and our employees.

The purchase of environmentally preferable products and services shall be evaluated in all procurements whenever they perform satisfactorily and are available at a reasonably competitive price. Where possible this includes the reduction or elimination of single use products. Additionally, state law now requires the County to purchase Recovered Organic Waste Products and recycled content paper.

2. GOALS

The goals of this policy are to:

• Protect and conserve natural resources, water and energy;

• Minimize the County's contribution to climate change, pollution, and solid waste disposal;

• Provide guidance for County departments on environmentally preferable purchasing;

• Comply with State requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383 procurement regulations). SB 1383 (2016) requires:

o Procurement of Recovered Organic Waste Products to support Organic Waste disposal reduction targets and to support markets for products made from recycled and recovered Organic Waste materials; and

o Procurement of Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper.

• Comply with directives in the County of Sacramento Climate Emergency Resolution No. 2020-0856; and

• Comply with directives in the County of Sacramento Climate Action Plan.

3. MANDATORY PROCUREMENT PRACTICES

In cooperation with their internal and external customers, the County of Sacramento (throughout this document the term "County" includes all County of Sacramento agencies, departments, and divisions) shall purchase the following recycled products:

A. Printing and Writing Papers, including all imprinted letterhead paper, envelopes, copy paper and business cards. These shall contain a minimum of 30% postconsumer recycled content. (Refer to SB 1383 Recycled-Content Paper Procurement Requirements)

B. Paper Products, including janitorial supplies, shop towels, hand towels, facial tissue, toilet paper, seat covers, corrugated boxes, file boxes, hanging file folders and other products comprised largely of paper. (Refer to SB 1383 Recycled-Content Paper Procurement Requirements)

C. Recovered Organic Waste Products, including SB 1383 Eligible Compost, SB 1383 Eligible Mulch, SB 1383 Eligible Renewable Gas, and SB 1383 Eligible Electricity Procured from Biomass Conversion. (Refer to SB 1383 Organic Waste Product Procurement Requirements)

4. PREFERRED PROCUREMENT PRACTICES

A. Product Categories

In cooperation with their internal and external customers, the County shall at a minimum, evaluate the following environmentally preferred product categories and purchase them whenever practical:

1. Remanufactured laser printer toner cartridges and remanufactured or refillable ink-jet cartridges

2. Janitorial and cleaning products with County recognized Ecolabels

3. Re-refined antifreeze, including on-site antifreeze recycling

4. Re-refined lubricating and hydraulic oils

5. Renewable CNG and diesel fuels in place of traditional CNG and diesel fuels for County vehicles in on- and off-road fleets using these fuels (Final Draft Climate Action Plan Policies GOV-FL-02 and GOV-FL-03).

6. Recycled plastic outdoor-wood substitutes, including plastic lumber, benches, fencing, signs and posts

7. Recycled content construction, building and maintenance products, including plastic lumber, carpet, tiles, and insulation

8. Re-crushed cement concrete aggregate and asphalt

9. Cement and asphalt concrete containing tire rubber, glass cullet, recycled fiber, plastic, fly ash or other alternative products, or low carbon concrete

10. Re-treaded tires and products made from recycled tire rubber including rubberized asphalt, playground surfaces and fatigue mats.

11. Recycled content paint

12. Landscaping that fits the natural ecosystems and fosters soil health, reduces runoff and pollution, prevents and reuses plant waste, and conserves water and other natural resources

13. Energy efficient appliances, lighting, and building materials

14. Water efficient products where available, including for upgrades or refurbishments

15. Furniture made with recycled content to promote waste diversion and furniture that does not include certain chemical additives to improve indoor air quality and employee and resident health

16. EPEAT registered technology and electronic products

17. Other products or services that are available in the marketplace or as designated by General Services

B. Sustainability Considerations

Sustainability considerations by County employees responsible for purchasing decisions and in furtherance of this policy, include but are not limited to:

1. Third-party environmental certifications as approved by the State of California Third Party Environmental Certifications by Category and/or the Environmental Protection Agency Recommendations of Specifications, Standards, and Ecolabels for Federal Purchasing

2. Opportunities for product source reduction

3. Product life-cycle impacts and costs

4. Greenhouse gas emissions and compatibility with the carbon neutrality goals in Climate Emergency Resolution 2020-0856 (this may factor into the location and transportation of products or services)

5. Equity and environmental justice impacts

6. Pollutant releases in manufacturing, transport, and use of products, and related services

7. Toxicity, especially the use of persistent, bio-accumulative and toxic chemicals

8. Energy and water consumption considerations, in product production and life-cycle, and in the delivery of services

9. Impacts on natural resources, biodiversity and habitat

10. Consideration of impacts on County resident and employee health

C. Fiscal Considerations

Fiscal considerations by County employees responsible for purchasing decisions and in furtherance of this policy include, but are not limited to:

1. Availability of environmentally preferable products and services in the marketplace and pricing compared to less desirable alternatives

2. Use reduction opportunities Countywide

3. Life-cycle cost assessment to identify the lowest total life-cycle cost to the County, including: performance, durability, repairability, disposal, and replacement costs

4. Opportunities to leverage buying power for Countywide or cross departmental purchases where practical

5. Impacts on County staff time and labor

6. Long-term financial or other market changes

5. WASTE PREVENTION PRACTICES

All County employees are encouraged to reduce their consumption of resources by incorporating the following practices into their daily activities and operations. Accomplishment of these activities will be through appropriate staff diligence and resources such as County newsletters and the County Public Information Office ("PIO").

A. Consider durability and repairability of products prior to purchase

B. Conduct routine maintenance on products or equipment to increase their useful life

C. Use duplex features on printers and copiers, and specify duplex on print jobs

D. Create electronic letterhead for Countywide use

E. Send and store information electronically when possible

F. Review record retention policies and implement document imaging systems

G. Identify and eliminate single use products where co-alternatives are available

H. Use surplus County property in lieu of new purchases when available

I. Use interdepartmental or interagency loans or other pooled resources in lieu of new purchases when practical

J. Other waste prevention practices that further the goals of this policy

6. RESPONSIBILITIES

A. County Agencies, Departments, and Divisions

All County agencies, departments, and divisions are responsible for the implementation of this policy and shall:

1. Practice waste prevention and reduction whenever possible by reducing the purchase of items that cannot be recycled locally, and by reusing items as much as possible.

2. Continue to utilize recycling programs and expand programs where possible.

3. Procure recycled or environmentally preferable products and services whenever practical.

4. Develop, evaluate and maintain information about environmentally preferable and/or recycled products containing the maximum practical amount of recycled materials. Cross-share information with other departments when potential shared use of a product exists.

5. Develop specifications used in public bidding aimed at eliminating barriers to recycled-content or environmentally preferable products, such as outdated or overly stringent product specifications and specifications not related to product performance.

6. Develop specifications that include environmentally preferable attributes where practical or available and where the requirement does not unduly restrict competition.

7. Ensure that procurement documents issued by the departments require environmental preferred alternatives whenever practical.

8. Educate and promote this policy through appropriate staff and the use of department communications, such as PIOs, newsletters, special events, etc. This should include documentation of successes, challenges, changes, and goals, etc.

9. Provide the Department of General Services, Contracts and Purchasing Services Division ("CAPSD") as directed by the Recordkeeping Designee with information on recycling activities, recycling programs, recycled-content purchases, and SB 1383 eligible purchases.

10. Inform employees of their responsibilities under this policy and provide information on recycled products and environmental preferable procurement opportunities.

11. Submit new ideas or suggestions to CAPSD in furtherance of this policy.

B. Department of General Services

The Department of General Services, CAPSD shall:

1. Maintain and use information, furnished by its customers, about environmentally preferable and recycled products containing the maximum practical amount of recycled materials and encourage the County to purchase such products whenever possible.

2. Provide County purchasers with vendor furnished information about recycled products and environmental procurement opportunities.

3. Inform vendors of the County's EPP Policy and include contract clauses required for SB 1383 compliance.

4. Structure applicable contracts to offer and/or feature recycled content products and services whenever possible, or as required pursuant to SB 1383.

5. Encourage development of specifications used in public bidding aimed at eliminating barriers to recycled-content products and environmentally preferable products, such as outdated or overly stringent product specifications and specifications not related to product performance.

6. Ensure all requests for proposals encourage vendors to offer recycled, or environmentally preferable products and sustainable business practices whenever practical.

7. Propose inclusion of Eco-labels or other third party certifications in contract specifications wherever practical.

8. Provide information to departments on State of California competitively procured "Buying Green" contracts that are available for County use.

9. Revise this EPP policy as needed to reflect current best practices, changes in the marketplace, innovations, revised legal requirements, or goals.

7. MANDATORY PURCHASING RECORDKEEPING RESPONSIBILITIES

A. The Department of General Services will be the responsible department and will select an employee to act as the Recordkeeping Designee that will be responsible for obtaining records pertaining to Procurement of Recovered Organic Waste Products and Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper.

B. The Recordkeeping Designee will do the following to track Procurement of Recovered Organic Waste Products, Recycled-Content Paper Products, and Recycled-Content Printing and Writing Paper:

1. Maintain copies of invoices or receipts or other proof of purchase that describe the procurement of Printing and Writing Paper and Paper Products, including the volume and type of all paper purchases; and, copies of certifications and other required verifications from all departments and/or divisions procuring Paper Products and Printing and Writing Paper (whether or not they contain recycled content) and/or from the vendors providing Printing and Writing Paper and Paper Products. These records must be kept as part of Jurisdiction's documentation of its compliance with 14 CCR Section 18993.3.

2. Maintain copies of invoices or receipts or documentation evidencing procurement from all departments and divisions procuring Recovered Organic Waste Products and invoices or similar records from vendors/contractors/others procuring Recovered Organic Waste Products on behalf of the County to develop evidence of County meeting its Annual Recovered Organic Waste Product Procurement Target. These records must be kept as part of the County's documentation of its compliance with 14 CCR Section 18993.1.

3. Maintain documentation submitted by the County, Direct Service Providers, and/or vendors, including the information reported to the Recordkeeping Designee.

4. Compile an annual report on the County's direct procurement, and vendor/other procurement on behalf of the County, of Recovered Organic Waste Products, Recycled-Content Paper Products, and Recycled-Content Printing and Writing Paper, consistent with the recordkeeping requirements contained in 14 CCR Section 18993.2 for the Annual Recovered Organic Waste Product Procurement Target and 14 CCR Section 18993.4 for Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper procurement. This report shall be made available to the County's Department of Waste Management and Recycling, the responsible entity for compiling the annual report to be submitted to CalRecycle pursuant to 14 CCR Division 7, Chapter 12, Article 13.